The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> Prestige Institute of Management, Gwalior

1.2 Address Line 1

> Airport Road

Address Line 2

> Near Deen Dayal Nagar

City/Town

> Gwalior

State

> Madhya Pradesh

Pin Code

> 474020

Institution e-mail address

> info@prestigegwl.org

Contact Nos.

> 0751-4097000

Name of the Head of the Institution:

> Dr. S.S. Bhakar

Tel. No. with STD Code:

> 0751-4097002

Mobile:

> 90091-85775

Name of the IQAC Co-ordinator:

Dr. Navita Nathani

Mobile:

98264-40388

IQAC e-mail address:

drnavita@prestigegwl.org

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

MPCOGN24248

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

EC(SC)/16/A&A/29.1 dated 11-07-2016

1.5 Website address:

www.prestigegwl.org

Web-link of the AQAR:

http://prestigegwl.org/NAAC%20SSR%202015.htm

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A	3.17	July 2016	2016-21
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

07/07/2017

1.8 AQAR for the year *(for example 2010-11)*

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

   i. AQAR _____N.A._____ _____ (DD/MM/YYYY)4
   ii. AQAR_____ _____ (DD/MM/YYYY)
   iii. AQAR_____ _____ (DD/MM/YYYY)
   iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State ☐ Central ☐ Deemed ☐ Private ☑

Affiliated College   Yes ☑   No ☐

Constituent College   Yes ☐   No ☑

Autonomous college of UGC   Yes ☐   No ☑

Regulatory Agency approved Institution   Yes ☑   No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☑   Men ☐   Women ☐

                     Urban ☑   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ☑   UGC 12B ☐

                  Grant-in-aid + Self Financing ☐   Totally Self-financing ☑

1.11 Type of Faculty/Programme

Arts ☐   Science ☑   Commerce ☑   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☑

Others (Specify)   .   Computer

1.12 Name of the Affiliating University (*for the Colleges*)   Jiwaji University, Gwalior

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   University

| University with Potential for Excellence | NO | UGC-CPE | NO |

| DST Star Scheme | NO | UGC-CE | NO |

| UGC-Special Assistance Programme | NO | DST-FIST | NO |

| UGC-Innovative PG programmes | NO | Any other (*Specify*) | NO |

| UGC-COP Programmes | NO |

2. IQAC Composition and Activities

2.1 No. of Teachers   08

2.2 No. of Administrative/Technical staff   02

2.3 No. of students   02

2.4 No. of Management representatives   01

2.5 No. of Alumni   02

2. 6 No. of any other stakeholder and
      community representatives   01

2.7 No. of Employers/ Industrialists   02

2.8 No. of other External Experts   01

2.9 Total No. of members   19

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. | 02 | Faculty | 10 |

      Non-Teaching Staff Students | 02 | Alumni | 02 | Others | 01 |

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [✓]

      If yes, mention the amount [ ]

2.13 Seminars and Conferences (only quality related)

    (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

      Total Nos. | 11 | International | 2 | National | 3 | State | 0 | Institution Level | 6 |

    (ii) Themes | **Annexure - 1** |

2.14 Significant Activities and contributions made by IQAC

| **Annexure - 2** |

2.15 Plan of Action by IQAC/Outcome

    The plan of action chalked out by the IQAC in the beginning of the year towards quality

    enhancement and the outcome achieved by the end of the year *

S.No.	Context	Plan of action	Outcomes
1	Update Curriculum and detailed syllabus of all the subjects of MBA Integrated.	The up-gradation was required because the course has been restructured into five years integrated course. The course was known as MAM, a double degree course with exit options after three years with BM degree and after four years with BAM degree. Since the nomenclature was not acceptable to UGC, AICTE changed the name of the course to Integrated MBA without exit options.	The Curriculum and syllabus of MBA Integrated was developed by curriculum development Committee of the Institute through number of meetings. Experts from the Industry and alumni of the Institute were involved in the process. The curriculum and syllabus were forwarded to the affiliating University, Jiwaji University, Gwalior for adoption through Standing committee approval. Standing committee of Jiwaji University, Gwalior, adopted the curriculum and syllabus.
2	Get the curriculum and syllabus for MBA (FT) updated through the standing committee of the affiliating University.	The curriculum and the syllabus of MBA (FT) program was already three years old and needed changes to keep it aligned with the requirements of the University	Minor changes were made in the curriculum and syllabus of few subjects of MBA (FT) program through meeting of the faculty members after getting feedback from industry and alumni of the Institute. The proposal for changes was forwarded to the University of

			incorporating changes through adoption of standing committee. The standing Committee approved the changes in curriculum and the syllabus of some of the subjects.
3	Innovative Processes proposed to be started: To give exposure to students at least 50% of the total strength of students will be sponsored to participate in events organized by other Institutions, specifically National Institutions like IIMs, IITs, and IIITs.	The students of the Institute specifically studying in postgraduate programs have been of the view that the students studying at IIMs are a different breed. Therefore, it was important for the Institute to provide opportunities to the students to in competitive settings. Similarly, the undergraduate students were ignorant about the opportunity to grow as individuals after joining IIMs to pursue their PGDM program. They needed encouragement, and if that could come from horse's mouth, why not.	Under innovative Processes the Institute sponsored 840 students (50% of the total students' strength) to participate in competitive and cultural events organized by National Institutions, viz: IIMs, IITs and IIITs.
4	The Institute will identify and recruit suitable faculty specifically at senior positions (Professor and Associate Professor) to improve the cadre ratio among the teachers. As per UGC norms cadre ration should be 1 Professor: 2 Associate Professors: 6 Assistant Professors and Lecturers. The cadre ratio was skewed in favor of Assistant Professors and Lecturers for want of suitable senior faculty. The other objective was to improve teacher – student ratio.	The NAAC peer Review team pointed out the skewed cadre ratio of the teachers. The Institute was getting low scores from various ranking agencies on teaching learning resources because of less than perfect cadre ratio. Since the Institute was in the process of being recognised as research centre of the University, it was important for the Institute to have faculty at senior position to take care of PhD course work and guidance. The Institute has applied for NBA accreditation and without proper cadre ratio our application for the same was not being processed.	The Institute recruited Two Professors, Two Associate Professors and five Assistant professor in Management department under section 28(17) of UGC Act 1956. The Institute also added six Assistant Professors in the department of Management, one Assistant professor in Mathematics and six assistant professors in the department of Law under section 28(17) of the UGC act 1956. All the faculty members were suitable for the positions as per UGC teacher recruitment norms. Current strength of the faculty has gone up to 62. The cadre ratio though still not perfect is far better than before the recruitment. Current ratio is 3:4:55.
5	The Institute has decided to promote research publications in refereed international Journals of repute by announcing financial incentives.	The faculty members of the Institute were publishing in national and international journals some of them being refereed. Majority of these publications were in unknown journals giving little advantage to the individual faculty members and none to the Institute. The faculty members had basic knowledge of RM and incentives were likely to result in increased output in well-known journals.	After the financial initiative was announced the faculty members have published one paper in Thomson Reuters ABDC listed journal and three papers in Scopus listed journals
6	The Institute decided to train faculty in advanced research tool, such a Confirmatory factor Analysis, Structural Equation Modelling and Econometrics using E-views.	The faculty members of the Institute were publishing in national and international journals some of them being refereed. Majority of these publications were in unknown journals giving little advantage to the individual faculty members and none to the Institute. The faculty members had	Organized and Conducted Eight days national RM workshop involving faculty members of the Institute along with delegates from other Institutes. The workshop focused on advanced statistical tools along with criteria used by good-refereed journals to select research papers for publication.

		basic knowledge of RM and needed training on advanced statistical tools to be able to publish in good journals.	
7	The faculty members will be encouraged to accept invitations to be resource persons in workshops seminars and conferences organized by other Institutions and association. The Institute will give duty leave and sponsor faculty if the invitation is non-remunerative.	The Institute has not achieved significant results on consultancy and executive training front. It is important for any business school to contribute to the industry through consultancy and executive training. Encouragement in terms of sharing of earning with faculty and providing them duty leave is likely to encourage faculty to take up consultancy and training projects seriously.	The faculty members of the Institute have started taking keen interest in getting consultancy assignments from industry and have prepared training modules for executive training. The faculty members have conducted some training programs this year.
8	The Institute organizes one International Conference, at least three National Seminars and two National Workshops every year. The organizing secretary for the International Conference and the National Seminars are identified for organizing next year's events before the dates of this year's events. The event brochures for next year's events are unveiled in the inauguration ceremony of current year's event. For the National Workshops also the coordinators are identified and brochures are unveiled in current years workshops for the next year.	The Institute organizes the International Conference and National Seminars to provide plate form to the research scholars and faculty members to present their research work and get feedback from the experienced Professors in the respective areas. The conferences and Seminars provide opportunity to the Scholars and Faculty Members to network with the other researchers within the country during National seminars and across the world during International Conferences. Selected papers presented in these conferences and seminars are printed in the form of edited books with ISBN number; giving opportunity of a publication credit and for wider circulation of their work leading to citations of their work.	Following Conferences, Seminars and Workshops were organizes during last one year. • Organized **International Conference** on the Theme: Strengthening Strategies, Shaping Policies and Empowering Personnel: Key to Organizational Competitiveness (January 07-09, 2017) • Organized Seven days **8th National Research Methodology Workshop** from Aug 26-01, September, 2016. • Organized 16th **National Case Writing Workshop** being organized by **Prestige Institute of Management Gwalior** during April 29, 2017 to May 01, 2017. • Organized 2nd National Marketing Seminar on "Contemporary Marketing Practices for Excellence in Business Performance" on 24 September 2016. • Organized 2nd National HR Seminar on "**Global Advancements in HRM: Innovation & Practices**" on 19 November 2016. • Organized 2nd National Finance Seminar on "**Contemporary Issues in Economics,** Finance **& Accounting**" on April 8 2017.
9	Add significant number of e-books to build e-library from scratch.	The students of current generation are more comfortable with technology and use lot of online material. A large portion of the online material is of poor quality. The Institute decided to facilitate students by providing e-books that the students to access and read at the time and place of their choice.	The Institute has added more than 3000 e-books this year and is continuously adding to this number. These books are made available to the students through FTP.

10	Replace old PCs with upgraded PCs having latest configuration.	Some of the PCs though in working conditions, have become outdated. The latest operating software like windows 7 and above cannot be run on these PCs. So were of me of the professional packages also had become very slow or not running on these PCs. The Institute decided to replace all the 120 PCs that were 10 years or older by new PCs.	The Institute purchased 120 new PCs with latest configuration having 4 GB RAM and 120 GB hard disk. All the software available till date could run on these PCs. The new PCs were installed in two new labs so that they could be used for more sophisticated operations.
11	Replace current ERP system with web based online ERP system	The current ERP system was available only from the nodes on which it was loaded and could not be accessed from anywhere else. Numbers of Institutional activities such as attendance, internal assessment, library etc. were to be moved to online. This could not be done with the existing ERP system.	Institute asked the current vendor of ACCSOFT1 to upgrade to ACCSOFT2 (Web Version) ERP system for various academic activities of the institute. ACCSOFT2 featured with online attendance, online assignment, and online internal assessment. Students can see their attendance and internal marks etc. from any where and need to come to lab for the same.
12	The Institute decided to increase the financial support provided to the students based on their academic performance. The Institute also decided to expand the category of students who received this incentive. The Institute will provide Rs 3000 as incentive to all the students having 70% or above marks in their qualifying examination or during their stay at the Institute, Rs 5000 to the students who score marks between 75% and 85% and Rs 7000 to the students who scored 85% or higher marks.	The Institute was offering financial incentives to the students based on their academic performance. The Institute offered Rs 5000 as financial incentive to all the students who scored above 75% marks in their qualifying examination for the first year in the Institute and thereafter if the student continued scoring 75% plus marks in the Institute. It was observed that students having higher than 85% marks did not consider the support large enough and less students in that category patronized the Institute. Similarly was the perception of the students who scored less than 75% marks. Therefore, the Institute decided to expand the financial support base.	The total number of students who received financial support from the Institute increased from on an average 70 to more than 120 and the total outlay increased from Rs 5,00,000 to Rs 7,50,000.
13	Upgrade e-library by adding more books in subjects on which print form books are also available. It was also decided to add subject areas on which print form books are not available. Institute has decided to add at least 2500 e-books this year.	Students now have access to internet in the Institute and when they are at home. It is therefore, more relevant today to provide them reading material including e-books on line. Moreover, the students can access e-books as and when they want whereas there is always time limit for issue of print form books to make these books available to all the students. The e-books from the Institute's platform can be down loaded when the students are at the Institute and can be used off line later.	The Institute had added more than 3000 e-books this year and the process is continued on daily basis. The students are now down loading these e-books in increasing number and using them at their own time. The pressure on physical library has also reduced. Looking at the encouraging results the Institute has decided to continue the process of building e-library.
14	The Institute has decided to upgrade the internet facility by connecting to 32 GB lease line.	The Institute's campus is fully Wi-Fi and students are permitted to use Wi-Fi facility on their laptops and also on their smart phones when they are not attending	The students are accessing all the facilities provided by the Institute such as attendance, Internal marks, notices placed by different sections of the Institute including placement cell. It has

		classes. Since the students are permitted to down load e-books from the e-library it was realized that 8 GB lease line was not adequate.	also been noticed that a large number of students are now accessing e-books available in the Institute's e-library.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ✔   No ☐

Management ✔   Syndicate ☐   Any other body ☐

Provide the details of the action taken

Please refer point 2.15

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	
PG			MBA, MBA Integrated	*Orientation programme *Pre-placement workshop *Employability workshop *EDP and awareness programme
UG			BBA, BCA, BTM and B.com (CA)/Hons/Eco	*Orientation programme *Boot camp
PG Diploma				
Advanced Diploma				
Diploma				
Certificate		WEDP by MPCON		

Others			
Total	01	06	06
Interdisciplinary			
Innovative			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	✓
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni [✓]   Parents [✓]   Employers [ ]   Students [✓]
    (On all aspects)

    Mode of feedback   :   Online [✓]   Manual [ ]   Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

    NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

    NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
51	47	3	1	

2.2 No. of permanent faculty with Ph.D.

    17

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
12								12	

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest-80	Visiting-6	

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	80	161	
Presented papers	21	97	
Resource Persons	0	5	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The following innovative teaching approaches/methods are put to use by the faculty in the Institute:

- ➢ Industrial Visits, Webinars, Seminars, Role Play, Class Presentation, Group Discussion, Current Affairs sessions, City Visits, Educational Tours, on the job trainings and field works as different methods of teaching that have improved the delivery and understanding of the students.
- ➢ Digital technologies like LCD projectors and Videos are used to provide a real time animation.

- ➢ All the faculty members of PIMG use power point presentation based lecture method for teaching. The other innovative methods used by the faculty of learning includes case study method which includes video cases studies as well, role plays, seminar and presentation, current affairs, news paper subscriptions, learning from movie, practical exposure through different workshops, and special extra mural lectures.

- ➢ Institute has also formed various clubs like student club, finance club, marketing club, HR club and IT club for additional exposures and additional inputs on different topics. All clubs are actively organizing various activities like seminars, GDs, quiz, poster competitions and other such competitions.

- ➢ Institute also organizes national and international conferences, seminars, workshops and student cultural and management festivals Kriti and Spandan. Students actively participate as student delegates and also contribute in different organizing committees in different capacities. Through the conferences and seminars students learn the practical exposures and interact with industrial and academics experts. The Institute also organizes industrial visits both nationally and locally and other similar activities for practical exposure. OJTs and summer training for 6-8 weeks is also done by the students in industry.

- ➢ The students are also encouraged and exposed to group activities, creative assignments, case studies, group discussions, news paper reading, seminar presentations and guest lectures. Visit to industry, national and local level edutainment tour, brokerage house visits, banks visits and sharing learning experience also some of the special teaching learning strategies.

- ➢ All innovative teaching evaluative processes are introduced after brainstorming in faculty meetings, so that the benefit of these innovations can be spread across all students. Faculty are rewarded and recognized by awarding the faculty in International Conference a certificate and gift for completion of PhD and ten years of job by management.

2.7 Total No. of actual teaching days during this academic year.

| 292 |

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

The examination pattern that is followed in the institute is based upon the Jiwaji University (affiliating university). The Institute is required to submit internal assessment marks. These marks are awarded on the basis of various activities conducted by the institute. The activities that the institute has added or the reforms that have taken place are

The Number of online (multiple choice question based) is increased to 2 tests, which was one previously . In the online test faculty member is required to submit at least 50 questions out of which 60% question will be asked to each student randomly. This ensures the coverage of entire topic.

Book review is added in internal assessment component of BBA, MBA integrated, BTM. In this the individual student is given one book (subject book or any other book of relevance) and the student is required to review the book on different parameters. The student prepares a report and a PowerPoint presentation. The report and the presentation is then evaluated by the panel of 3 to 4 faculty members.

Social projects are also added in component of B.com. In this students are required to organize one social project and then he is required to prepare report and presentation of the same. The students in evaluated on the basis of project report and presentation by a panel of faculty members.

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

| 03 | | |

2.10 Average percentage of attendance of students

| 75% |

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
MBA	246	7%	60%	33%	0	100%
BBA	106	2%	74%	24%	0	100%
BCA	40	2%	88%	10%	0	100%
B.Com (CA)	45	0	90%	10%	0	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The Institute continuously monitors the progress in completing the syllabus by different faculty members through mentors and in the faculty meetings. The faculty members lagging behind the schedule are assigned extra hours to complete the syllabus on time. The Institute organizes extra classes to ensure on-time completion of syllabus. The Institute has never faced problems in completing the syllabus.

Institute continuously monitor the overall quality of teaching for better performance of students in following ways:

- o Head of Specialization regularly interact with their respective department's faculty members and students.
- o Institute also appoints faculty as a program coordinators (Mentor) for each class in each semester who monitor the regularity of all classes as well as continuous evaluations of students.
- o Students have freedom to directly interact with the Principal of the Institute.

The performance of faculty is judged based on the following criteria:
- One of the criteria used is the performance measurement is review meetings conducted after every event.

- Another criterion is student feedback. Every semester all students are required to give feedback in writing on each programme taught and faculty on various parameters.

Beside faculty are also evaluated through self appraisal, peer appraisal, and director appraisal.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	03
UGC – Faculty Improvement Programme	01
HRD programmes	Nil
Orientation programmes	17
Faculty exchange programme	Nil
Staff training conducted by the university	63
Staff training conducted by other institutions	03
Summer / Winter schools, Workshops, etc.	89
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	23	01	01	-
Technical Staff	03	01	01	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution.

PIMG every year is conducting National Research Methodology workshop since 2009, In year 2016 PIMG has conducted a Seven day National Research Methodology Workshop wherein research scholars, faculty members and Internal students participated. Institute has also conducted 8th International Conference in year 2017 which witnessed more than 188 abstracts and 145 research papers along with 17 International delegates from various countries. Institute as its ritual has awarded the candidates who have completed their PHD's in the succession year. Institute has also announced the cash award to the faculty members who get their work published in ABDC listed journals. 15th National Case writing Workshop was organized by the institute to enhance the case based research development and teaching skills among faculty members. Institute has signed an MOU with NPTEL (National Programme on Technology Enhanced Learning and NPTEL has established its Gwalior Chapter in PIMG. Institute is regularly sponsoring the participation of Faculty members and students as well for various conference and workshops related to research (Financial data attached).

Specialization wise National Seminars i.e. on Marketing, Human Resource, Finance, have been organized by PIMG wherein students and research scholars from other institutions located in India and abroad have participated . Some of these events are sponsored by business houses with some specific amount. PIMG is conducted BOOT Camp for students inviting International Trained DR. BK Sunita Didi. Institute has established Research Committee as well research policies to promote quality research. PIMG has also acted as a resource provider for Jiwaji University and has been a venue for Research Methodology course work classes conducted by Dr. S.S. Bhakar.

Institute has ample of online research resources like Proquest, J gate etc to provided a better understanding of research for faculty and students. For the same free laptops to faculty members and 24 hr WIFI campus has been provided with new connections and improved speed. In year 2016-17 PIMG's library has been upgraded and at present held more than 16000 books of 6000 different titles.

The Institute has a formal interaction with research and educational bodies like AIMA, ECCH, AIMS International, Proquest, etc. for research related activities. The faculty members are also active at Research Gate.

- ❖ **Research, Publication**
  - ▪ The Institute is having membership of CASE CENTER, EUROPE for case study publications.
  - ▪ The Institute is having membership of AIMA for various research activities.
  - ▪ The Institute is having membership of GMA, Indore for various professional activities related to students and faculty members.
  - ▪ The Institute is regularly exchanging its International Journals with many renowned Journals.
  - ▪ The Institute is having chapters of ISTD

- The Institute is regularly participating in B-School Surveys conducted by renowned names like Business World, Business Today etc and ranking are published.
- The Institute is regularly participating in B-School Surveys conducted by MHRDC.

3.2   Details regarding major projects: NA

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	01	-	-
Outlay in Rs. Lakhs	4 lakh	1.6 lakh	4lakh	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	23	19	
Non-Peer Review Journals	16	17	2
e-Journals	13	4	
Conference proceedings	65	57	

3.5 Details on Impact factor of publications:

Range [   ]   Average [   ]   h-index [15]   Nos. in SCOPUS [3]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	Conceptualising and measuring the entrepreneurial orientation: A Cross sectional study	ICSSR	400000 Lakh	1,60,000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				

Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. | 17 | Chapters in Edited Books | 34 |

ii) Without ISBN No. | 4 |

3.8 No. of University Departments receiving funds from:

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/fund [ ]

3.9 For colleges: NA

Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy | - |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	01	03			02
Sponsoring agencies	Prestige Institute of Management, Gwalior	Prestige Institute of Management, Gwalior			Prestige Institute of Management, Gwalior

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations   International | 1 | National | 3 | Any other   [ ]

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency   -   From Management of University/College   Rs. 2,111,416.00

Total   **Rs. 2,111,416.00**

3.16 No. of patents received this year- NA

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
10	4	5		1		

3.18 No. of faculty from the Institution
who are Ph. D. Guides   6
and students registered under them   35

3.19 No. of Ph.D. awarded by faculty from the Institution   11

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 1   SR   Project Fellows 1   Any other

3.21 No. of students Participated in NSS events:

University level 50   State level

National level   International level

3.22 No. of students participated in NCC events: **NA**

University level   State level

	National level		International level	

3.23 No. of Awards won in NSS:

University level	50	State level	
National level		International level	

3.24 No. of Awards won in NCC: NA

University level		State level	
National level		International level	

3.25 No. of Extension activities organized

University forum	6	College forum	15		
NCC		NSS	25	Any other	

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Plantation

- Traffic Awareness Day

- Voting Awareness Camp

- Drug Prevention Day

- Distribution of Utility items to Blind Girls

- Installation of Vermi-compost plant for waste management

Criterion – IV
4. Infrastructure and Learning Resources

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:				
Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.5 Acre	-------	-------	2.5 Acre
Class rooms	25	------	Self Financing	25
Laboratories(Computer Labs)	6	------	------	6
Seminar Halls	2	------	------	2
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	Nil	---	---	---
Value of the equipment purchased during the year (Rs. in Lakhs)	---	---	---	---
Others	---	---	---	---

4.2 Computerization of administration and library

Most of the activities relating to administration as well as library are computerized, the details are as follows:

Administration:-

Institute has its IT policy to address the standards on IT service management of the institute, information security, network security, risk management and software asset management. It explains IT facilities, ensure network security, prohibit access to social networks, monitor and manage software assets, manage risk and take care of overall maintenance of IT resources. Institute believes in providing state-of-the-art technology to its stakeholders for the higher level of learning and productivity. Internet facility is available in the whole campus through Wi-Fi. Latest software and hardware are provided to cater to the needs of current market.

Institute has ACCSOFT2 (Web Version) ERP system for various academic activities of the institute. ACCSOFT2 featured with online attendance, online assignment, and online internal assessment. Student can see their attendance, internal marks etc.

All faculty members have been provided laptops by the institute for managing academic as well as administrative activities. Computers are available for non teaching

staff also for the effective working of administrative work/responsibilities. ICT enabled classrooms, Internet facility, LCD projectors are provided to each class and faculty where they may take use of these and make the class more interactive for enhancing the quality of teaching, learning and research. Students are encouraged to give seminar talks using ICT resources. Moreover, the softwares required for teaching and learning are also available on the LAN & WAN.

Computer lab has hardware based Unified Threat Management (UTM) and firewall systems CYBEROAM (CR50iNG 10.04.2 build 527) for network monitoring and traffic regulation. An enterprise level antivirus system is also installed to prevent host computers from Trojans and worms. Computer lab has provision of backup and additional servers for any contingency services. Backup scheduler configured in the servers for taking backup of the files. In case of power cut we have 15 KVA online UPS for power backup and 25 KVA generator.

Library:-

Internet facility (2 mbps) is made available in the library for accessing research and relevant material using online databases. There is a separate section in the library with computers meant for staff members for the management of library and related activities. Library staff is using laser printer and barcode system for managing the accounts of books using ACC-Soft Software. Photocopy facility is also made available to faculty, staff and students in the library. There are also separate machines, with internet facility, available for students in the library for research work, access to online databases etc. Library has many ICT resources, the details are as follows:

- Institutional Repository - Institute stores the data related to library in its centralized server and in the librarian's computer also. Records are maintained by the librarian for books, journals, e-journals, exchange journals, magazines and other resources for smooth functioning and future reference.
- Library has numbers of Audio and Video CDs for e-learning of the students and the same have been kept in separate shelves for easy access by the students and faculty members.
- Library offers DELNET facility being Institute is a member of DELNET.
- OPAC (Online Public Access Catalogue) - Acc Soft 2.0
- Electronic Resource Management package for e-journals – Proquest, DELNET
- Federated searching tools to search articles in multiple databases – Proquest, DELNET

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value

Text Books	9811	3472234/-	415	359277/-	10226	3831511/-
Reference Books	5563		441		6004	
e-Books	195		-		195	
Journals	78	85950/-	8	8000/-	86	93950/-
e-Journals	14827		4411		4411	
Digital Database	Proquest, J-Gate, Delnet	85200+375000			Proquest, Delnet	11500+375000/-
CD & Video	246		132		378	
Others (specify)						
Doctoral Thesis						
Major Research Project	340	----	100			440
Bound Vol. Of Periodical						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	376	6	8 mbps	1	-	1	3	-
Added	-	-	17 mbps	-	-	-		
Total	376	6	25 mbps	1	-	1	-	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Total numbers of computers in the institute are 376 and there exist six computer labs. Internet facility is available in the whole campus through Wi-Fi with 25 Mbps leased line internet connection and this facility is available to faculty, staff as well as students in computer lab, laptops as well as cell phones.

Institute has ACCSOFT2 (Web Version) ERP system for various academic activities of the institute. ACCSOFT2 featured with online attendance, online assignment, and online internal assessment. Student can see their attendance, internal marks and final results online as per their convenience.

The institution has its own plans to upgrade the IT infrastructure regularly and deployed it for office automation, admission, library, examination and others. We have computer lab up-gradation committee which meets frequently and give suggestions to the institute for up-gradation of its computer facilities. A resource audit is conducted before inviting quotations from several vendors and after carefully investigating the relevant factors procurement is done.

4.6 Amount spent on maintenance in lakhs :

    i) ICT | 0.63 |

    ii) Campus Infrastructure and facilities | 35.85 |

    iii) Equipments | 1.38 |

    iv) Others | 0.74 |

                      Total : | **38.60** |

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The Student support Services are mainly looked after by the Administration Office and Admission department. Making Student aware of student centric Facilities and welfare schemes, addressing various requirements of hostel students and providing required support system for student related issues are managed by the various committees entrusted with the task in consultation with Head of the organisation. The IQAC, directly has a very limited role to play in these activities.

Few systems upgraded with reference to Student Support Services are

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1. Continuous Website Update regarding Students related information
2. Attendance Portal improved with the facility for checking online attendance anytime and anywhere.
3. Online test and evaluation system with facility for the student to check his/her marks Online
4. Library: e-books made available for copying and downloading
5. Sports:

5.2 Efforts made by the institution for tracking the progression

IQAC has been taking care to monitor progress of initiatives by the Instituted. IQAC continuously discusses with students, staff, alumna matter, industry, about feedback of existing facilities, and ask for suggestions etc. for improving the same which is further communicated to the Head of the organisation. Also, the examination system at Prestige Gwalior has an inbuilt mechanism for monitoring the progression

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Online marks checking and progression assessment
Personality Development Cell continuous evaluates and tracks the progression

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5.3 (a) Total Number of students

(b) No. of students outside the state

43

(c) No. of international students

NIL

	No	%			No	%
Men	466		Women		357	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
463	25	1	163	NIL	652	650	37	1	135	NIL	823

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Right from the year of admission, UG and PG students were given special training in communication skills and Personality Development to enable them to face the interviews confidently. We also prepare students for placements through Pre-Placement Workshops, classes for aptitude test, mathematics and Reasoning

No. of students beneficiaries

548

5.5 No. of students qualified in these examinations

NET [ ]   SET/SLET [ ]   GATE [ ]   CAT [ ]

IAS/IPS etc [ ]   State PSC [ ]   UPSC [ ]   Others [ ]

5.6 Details of student counselling and career guidance

> The faculty members of the Institute visited more than 70 schools and provided career guidance to the students of 11th and 12th standard students. The schools were located at Gwalior, Bhind, Murena, Datiya, Jhansi, Agra, Dholpur, Shivpuri, Ashoke Nagar, Itawa and other nearby cities. The list of schools included 10 KVs and 5 Navodya Schools

No. of students benefitted

6000

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
75	263	257	00

5.8 Details of gender sensitization programmes

Women Entrepreneurship Development Program: EDC Cell conducted one month WEDP program during 15.09.16 to 15.10.16. Two more programs; Girls defence training by Rotaract club of the Institute was organized on 05.05.2017 and 06.05.2017 and Digital Literacy program was conducted on 08.03.2017.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level 3   National level 0   International level [ ]

No. of students participated in cultural events

State/ University level 208   National level 432   International level [ ]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level 0   National level 0   International level [ ]

Cultural: State/ University level 21   National level 13   International level [ ]

5.10 Scholarships and Financial Support

	Number of	Amount

	students	
Financial support from institution	120	720000
Financial support from government	173	38,52,598.00
Financial support from other sources	NIL	NIL
Number of students who received International/ National recognitions	NIL	NIL

5.11   Student organised / initiatives

Fairs: State/ University level ✓   National level ☐   International level ☐

Exhibition: State/ University level ✓   National level ☐   International level ☐

5.12   No. of social initiatives undertaken by the students   95

5.13 Major grievances of students (if any) redressed: 10 (discipline) + 4 (sexual harrasment)

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To develop socially responsible global business leaders through internationally accepted best practices.

Mission: In pursuance to our vision, the institute's mission is to provide Value based quality education by innovating and continuously improving upon the disciplines of Management and Computer Applications through advanced methods of training, meaningful research and intimate relations with industry, business and other institutions in the country and abroad.

6.2 Does the Institution has a management Information System

Yes, the Institution has a Management Information System and most of the activities of institute are integrated through a ERP software programme provided by AccSoft 2.0. Management Information System Software broadly has three sections – viz. Academic, Administrative and Value Enhancers. The different modules covered under different sections are as follows:

Administrative Section (07 Modules)
1. Fees Management
2. Accounts Management
3. Payroll Management
4. Material Management
5. Transport Management
6. Assets Management
7. User Management

Academics Section (05 Modules)
1. Student Section
2. Admission Module
3. Attendance Management (scholar)
4. Result Processing
5. Library Management

Value Enhancers (03 Modules)
1. Bulk SMS
2. Label Print, Bar Code Print
3. Time machine linking for attendance

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Although the curriculum is finalized by the university. The institute provides training to the faculty members in developing curriculum; organizes workshops with participation from industry and develops model curriculum and provides it to the university. The institute participates in all the meetings organized by the university every year for updating the curriculum of all the courses run by the institute.

The model syllabus designed by the institute is a based upon syllabuses of particular courses run by foreign universities, premium universities and institutions like Delhi university, IIM's etc, suggestion from industry and alumni's, suggestions from senior faculty members visiting the institution from all parts of the world, students feedback and other stakeholders. Therefore it can be said that the model syllabus designed by the institute is a well planned process keeping quality as the major driving force behind the process.

Along with this the institute also offers students with an opportunity to undertake major and minor research project to ensure skills development of the students like research methodology, project handling and project report writing, market and demand analysis which are helpful in the real world.

To give the practical edge to the students institute provides a platform in various areas of management in the form of clubs like Marketing Club, HR Club, Finance Club, IT Club in which various industry and academic experts are invited for interaction and other management activities are also organized.

6.3.2   Teaching and Learning

Developing skills related to management and Information technology is a continuous process at the Institute. Pedagogical tools like learning through movies, seminar presentations, group discussions and class room presentations develop communication skills, knowledge, confidence etc. Along with this the institute provides the students with a platform to enhance their skills and knowledge by conducting national level events like Business Plan contest, Software Development contest, Student Management Games etc. distributed over the year to develop their inter personal behavioral skills, working in teams and event management.

All the classrooms are equipped with modern teaching aids such as LCD Projectors, Sound system etc. The institute is fully equipped with latest Information and Communication Tools like Wi-Fi Campus, internet facility, Audio visual Aids which can be used by students and teachers both for teaching learning process. All the faculty members are issued laptops with full time internet accessibility and connectivity for teaching purpose and also to know about the recent developments in their related areas. The faculty members are also required to use modern teaching aids such as Power point presentations, roll play, seminars and learning through movies etc during their lectures. The students are also encouraged to submit and present their assignment in PowerPoint and other latest format to facilitate learning by doing. Faculty and students are encouraged to participate in workshops, seminars and conferences on emerging areas. The faculty members are required to assign classes while on leave so that the students learning doesn't get affected. The students are in all given approximately 120 hours of extensive learning in the course every semester.

The Institute uses simulation, case based learning, industry visits, extra mural lecturers series and interactive sessions with senior executives from Industries. The institute Arranges Extra Mural Lectures from industry experts as well as lectures of well known professionals and experts in academics for the students such as lecture by Prof. Naresh Malhotra, Prof M M Pandey etc. The Institute also provides Industrial training opportunities such as Industrial visit, Summer Training, On Job Training etc. The Institute also has a separate EDC Cell which develops student with the zeal of entrepreneurship.

The library has a large collection of books, journals, magazines, CDs and DVDs as well access to online databases like proquest. Individual departments review the progress in teaching and learning through departmental meetings, lesson plans, syllabus completion reports and student feedback to monitor and evaluate the quality of teaching-learning. The faculty members are required to access the library for recent development in their respective subjects. The library is continuously updated with latest literature and journals on current issues and research in all the disciplines. The students can also access the library and computer lab for the recent up gradation and development in the entire course offered.

Moreover, the institute is also in the process of acquiring web solution for integrated learning and communication for faculty, students, guest, visitors and alumni. The student and faculty members can exchange the teaching material and other assignments through a common interface accessible to all the faculties and students.

Critical thinking is sharpened in the final year through a research project. Some innovative teaching methods used include learning through documentaries and movies, experiential learning through simulated games, industry based projects, concept checking and case studies.

6.3.3 Examination and Evaluation

The examination process is divided into two parts that is internal examination and external examination. The internal components are designed the institute whereas the external examination is conducted by the university. The internal component is further divided into two parts to develop knowledge, skills and attitude of the students. The first part consists of internal test which helps in the evaluation of knowledge of the students. This is again conducted in two ways classroom tests as well as online objective type tests. Four tests are conducted in each subject and the marks of best three are included in the final evaluation.

The second part of the internal component takes care of skills and attitude development. The components in this part include, assignments, case studies, seminars, group discussion, learning through movies, personality development, extra mural lectures, research projects etc.

Students are given assignment and case studies in all subjects spread over the entire semester which includes practical assignments, real world cases and experience for supplement learning and presentation, seminars, learning through movies, research projects for improving and enhancing their subject knowledge as well as developing a better personality. The mentors of different classes as well as the course coordinator of the course monitor the performance of all the students. The faculty course coordinators collect proper two-way feedback on subject and faculty members by the student and student feedback by the faculty members, which is then used for developing the student as a whole.

In evaluation process, equal weightage has been given to the written, verbal and presentation skills, which is assessed by regular presentations, seminars, assignments and internal test of the students. This process helps to identify slow learning students from the advanced learning students. The institute regularly organizes symposium, seminar, extra lectures and counseling session for helping cope up the slow learners in a course. The advanced learners are given opportunities to presents their research work in various national and international conferences and also are given platform to conduct market survey and research for corporate and social topics. Along with this the institute also arranges for extra mural lectures, management film series, lectures from Industry experts. Faculties from top management institutes are invited for interaction with the students, which form part of student evaluation. The students are also evaluated on major research projects, summer internship projects etc.

Internal examination results are displayed on the institute notice board and are accessible to parents as well as students.

6.3.4   Research and Development

The institute provides various research opportunities for its students as well as faculty members on different platforms: The Institute has been under taking major as well as minor research projects sponsored by various funding bodies at state as well as national levels. The Institute conducts separate seminars in specialization areas such as marketing, Human Resource Management and Finance.

Other then seminars the institute also organizes Research Methodology Workshop, Case Writing Workshop etc in which faculty members students and participants from all over nation develop research papers and cases. The Institute also organizes International conference every year which gives platform the faculty members of the institute to present their work in front of the different experts from the world. Students can also participate and submit their research papers in these conferences.

The Institute library contains various online and offline data sources that help faculty members in developing quality research papers. The Institute has purchased the membership of online research source Proquest from last three years earlier the institute was having membership of Ebsco Host which helps faculty members and students in their research work. The institute has distributed laptops to the faculty members and the campus is having Wi Fi facility to facilitate faculty members in their research work.

The Institute also funds the to and fro as well as registration and stay to the faculty members who are interested in presenting their papers nationally or internationally. The faculty members are also provided academic leave for presentations of the papers. The Institute has four journals out of which Sanchayan-PJITM is a bi-annual International journal in which papers in every specialization area from Management and Information Technology are published. Sanchayan has received Copernicus value of 5.69 points from ICV. Sanchayan is also included in the list of UGC approved journals. The other three journals are in specialized areas of management such as Marketing, Finance and Human Resource

Management. The first volume of these journals is already published and is available on the websites of these journals. The finance journal has received its ISSN and other two journal editors have applied for the same.

MBA Students carry out major research projects under the guidance of experienced faculty in their respective specialization areas. The Institute lays heavy emphasis on original research work. The faculty members of the Institute publish at least 150 research papers in National & International refereed journals every year. The institute encourages faculty members to pursue PhD and provides academic leaves to the faculty members for the same.

6.3.5   Library, ICT and physical infrastructure / instrumentation

Different committees are responsible for ensuring the quality enhancement of library, ICT and physical infrastructure. The library and Computer lab have separate Advisory Committees comprising of faculty members, library in-charge, lab-in charge and other employees of computer lab and library. The committee ensures continuous up gradation of library and recommends purchase of new books, journals and magazines. The committee responsible for lab up gradation ensures maintenance of computers, purchase of new computers, updation of institute's website etc.

The library is well equipped with computers. The catalogue with author and subject indices has been fully computerized. The institute's campus is wi-fi enabled, hence students can access internet anywhere including library. A circular containing information of new books, magazines purchased, new national and international journals subscribed is circulated among the faculty members, showing the titles of books, magazines, regularly. The same is notified to students through library notice board.

PIMG has six Computer Labs which are all well equipped with computing resources to cater to the technological needs of the Institute. The infrastructure facilities are made available to the student for their maximum utilization. E.g. Extended hours for computer center and library, sharing of facilities for interdisciplinary and multidisciplinary programs.

The Institute has separate estate and housekeeping staff for repairs and maintenance. The Institute has its own subordinate staff also to look after the maintenance and cleanliness on daily basis. The Institute has good physical infrastructure for imparting education to the students. LCD projectors have been installed in each and every classroom to facilitate classroom teaching. The Institute has two seminar halls for organizing small cultural events, international conferences, extra mural lectures etc, with capacity of 300 and 100 students respectively.

The Institute has a Sports room for recreational purpose of students and faculty. Indoor games facility such as Table tennis, Carrom, Chess and badminton are available. The institute has a sports officer and playgrounds for outdoor sports like cricket, volleyball, basketball to name a few.

The institute has separate faculty lounge for Management, Commerce and Information Technology. Separate EDC, Moot Court room, Administrative office, Board rooms, admission cell, placement room etc.

6.3.6   Human Resource Management

The selected teachers undergo various faculty development programs funded by the institute in order to develop their teaching training abilities. Continuous training programs for the staff members are also conducted on different software to help them improvise their work efficiencies. The faculty and staff

members are sponsored for attending seminars, conferences, quality initiative programmes and workshops twice in a year. The institute regularly organizes Conferences, Seminars Faculty Development programs, and academic forums to provide in-house facility to all the faculty members as well as students. Facility of Safety Insurance Premium for non teaching staff is provided.

The institute has a full-fledged training and placement cell for the students which take care of the development and preparations of the students for the corporate world. The Placement Cell conducts sessions on careers, making right choices in life, decision-making, aptitudes, choice of a career and more. The placements cell also organizes Two weeks skill development workshop for the students just before they start appearing for the campus placements so that their performance in the campus placement is at par with the industry needs.

The institute also has personality development cell in which faculty members work on the personality development of the students throughout their course. Also the institute keeps one lecture for personality development in every course it runs in every semester so that the development of the students is continuous. The Institute also has assigned faculty mentors to every section of every course who keep a trace of attendance, internal components and discipline of every students of the class he/she is mentoring. The students are also encouraged for participating in conferences, seminars and workshops organized by the Institute for presenting their research papers and developing skills.

6.3.5   Faculty and Staff recruitment

The Institute has a well-established system of recruitment and selection. Advertisements regarding all vacancies for faculty and staff positions are published in both national and local Hindi as well as English newspapers such as Time of India Ascent, Dainik Bhaskar etc. The institute adheres to all the guidelines provided by AICTE and UGC for faculty and staff selection process. The compensation is also decided based upon the 28/17 article of UGC and yearly increments are also applied. The institute has applied sixth pay commission as well. The institute keeps a balance between the student teacher ration as well the adequate number of staffs are hired on timely basis. The permanent positions are decided by the committee formed by the university along with representative from the institute such as chairman and director of the institute. The ad-hoc faculty members are selected by in-house panel of experts such as Director of the Institute along with senior faculty member from the required specialization area. The selection is done through interviewing and demo classes.

6.3.6   Industry Interaction / Collaboration

The Institute organizes Extra mural lectures, seminars, workshops, mock interviews etc in which well known trainers and experts from the industries are invited to share their experiences with the students and help in students motivation, learning and personality development. Summer Training is an essential component of PIMG curriculum, which provides practical orientation to the students. During summer training the students have to undergo rigorous training for gaining in depth knowledge and skills to understand the problems underlying the work situations and learn to work out their solutions. Summer training is arranged for the students of MBA II, BBA IV, B.Com IV, MBA Integrated VII, MBA integrated X semester students. Faculty guides help students during their summer training along with their industry guides.

Another vital ingredient of PIMG's philosophy of excellence in overall development is industrial visits. Industrial visits provide interface between educational and organizational environment and help the students in understanding the practical aspects of what they study in class room. The students of MBA, MBA Integrated, BBA, BCA & B.Com visit industrial units to understand how Management concepts and IT skills are applied in real settings. This helps them acquire applications oriented learning. Experts from industry, academics and senior administrative officers are also invited in the institute in different events such as invocation ceremonies of the new batches, international conferences, workshops, national fest etc. students interactions with all these eminent personalities so that students can get the benefit of their experience and profound knowledge. Faculty member of the institute continuously conduct training programs, MDP's, EDP's etc.

6.3.9   Admission of Students

The process of admitting students to various courses is carried out through the norms laid down by the Higher education, Bhopal and the Directorate of Technical Education (D. T. E), Government of M.P. The Admission Committee constituted for the purpose is entrusted with the task of monitoring the admission process. The candidates are selected on the basis of merit, interviews and entrance tests. Students from all sections of society irrespective of caste, creed, class and gender are admitted thereby keeping to the objective of education for all.

Admission process for PG courses laid by DTE is basically divided in two parts counseling for CMAT appeared students and college level counseling.

Admission process for UG courses laid by MP Higher Education is also divided into multiple counseling's. A list of student allotment is declared on the MP Higher education website. The process includes:

1. Registration
2. Document verification
3. Allotment

6.4 Welfare schemes for

Teaching	2300125
Non teaching	526537
Students	2147065

6.5 Total corpus fund generated

Rs. 41,00,000/-

6.6 Whether annual financial audit has been done   Yes √   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	√	An Inspection Team of Jiwaji University, Gwalior), 1. Course: Date:09.05.2016 Team Members: *Dr. S.K. Shrivastava*, SOS in Chemistry, Jiwaji University, Gwalior *Dr. Suvigya Awasthi*, SOS in Management, Jiwaji University, Gwalior *Dr. S.K. Gupta*, SOS in Computer Science, Jiwaji University, Gwalior *Dr. Mukul Telang*, SOS in Pharmacy, Jiwaji University, Gwalior MBA, MBA(Integrated), BBA, BCA, B.Com 2. Date:13/05/2017 Team Members: *Dr. S.K. Singh* SOS in Commerce, Jiwaji University, Gwalior *Dr. Sanjay Kulshreshth* Law Institute, Jiwaji University, Gwalior *Dr. Yogesh Uppadhayay*, SOS in Management, Jiwaji University, Gwalior *Dr. Sanjay Gupta* SOS in Computer Jiwaji University Gwalior. Course: B.Com III.-Plan, B.Com III Hons. B.B.A.L.L.B. Hons., B.Com.L.L.B. Hons., B.A.L.L.B. Hons, B.Sc. Computer Science Hons.	√	Internal Quality Assurance Cell (IQAC) Chairman: Dr. S.S. Bhakar Coordinator: Dr. Navita Nathani Members: Dr. Garima Mathur Dr. Tarika Singh Dr. Shailja Bhakar Prof. Nitin Paharia Prof. Sneha Rajput Prof. C K Dantre Prof. Nitin Shrivastava Prof. Rajesh Gupta.
Administrative	√	Sunil Betala and Company	√	Sunil Betala and Company

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [ ]   No [✓]

For PG Programmes   Yes [ ]   No [✓]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The institute organizes a series of faculty workshops to suggest changes in the examination every semester. Some of the important examination reforms implemented by the institute are as follows:

1. Online Examination in internal assessment has been introduced.

2. New Innovative contests are organized by different clubs of the institute that is Marketing, Finance, IT and HR.

3. The marks of internal are transferred online to the examination centre and semester examination result is online.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The Institutions are encouraged to get themselves accredited by NAAC. All the Institutes that are accredited in category 'A' or above are encouraged to apply for autonomous college status. The University forwards the application to UGC for considering these Institutes for autonomous status with their recommendations for autonomy.

The University gives partial autonomy or involves the members of Institutes that are not accredited by NAAC or are accredited in lower category than 'A' in the following ways:

Faculty members are part of Board of studies and attend meetings and give suggestion in meetings organized by the university.

Faculty members of the Institute also take lectures in PhD course work organized by the university.

The Institute has full autonomy in designing the internal components of every course run by the institute. The institute has full autonomy in organizing non-academic activities for students and training and development activities for faculty and staff.

6.11 Activities and support from the Alumni Association

The Institute organizes alumni meets every year and feedbacks of alumni's are gauged in these meets. Alumni's are also invited for Placements, judging different events and Extra mural lectures for students where they submit feedback of student's performance of students. Alumni's feedback is also collected from social networking sites such as face book, twitter etc. Ideas for improvising student's performance in interviews as well as institute overall development are taken from the alumni and the institute tries to implement their feedbacks in the further progress of the institute.

Institute with the help of placement cell manages PIMG Face Book page as well as two What's app groups that offer a platform for alumni and the present batch to interact, share and discuss about opportunities and growth in the corporate world as well as guidance regarding entrepreneurial ventures.

6.12 Activities and support from the Parent – Teacher Association

Parent's can submit their feedbacks to the class mentors, specialization coordinators, placement coordinators, discipline coordinator and director of the institute. Parents are also invited in various events organized by the institute such as Invocation ceremony, Cultural fest, etc where their feedback are invited, feedback of parents of meritorious students is also taken in the award ceremonies, parents are

also invited as judges in different events and their feedbacks are invited. Parents complaints are also recorded and proper remedial actions are suggested to the parents.

6.13 Development programmes for support staff

Institute also emphasizes on the enhancement of skill of the support staff by organizing skill based workshops. There exist also the provisions for nominating the support staff members to attend the development workshops organized by other institutions. Some the workshops organized by the institute for the internal staff members are as follows:

- Training on admission process
- Workshop on use of new payment options such as Paytm, Mobile Wallets etc
- Workshop Banking facilities available for students, executives and faculty
- MIS workshop
- Store Training workshop
- Personality Development Workshop
- Workshop for the use of Scanner, printer
- Introduction to social networking sites etc.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Institute is continuously putting effort to make the use of eco-friendly products as well as taking initiative to make the campus eco-friendly. Some of the key Initiatives taken are as follows:

- The Institute has finalized installation of solar power plant of 100 KVA capacities. The plant will take care of the total energy requirements of the Institute.

- Facilities on the campus have been designed to make use of natural light and ventilation.
- The equipment used in computer labs use less energy and are eco friendly.
- Rainwater harvesting is done.
- Replaced old bulbs with CFL bulbs.
- Message displayed on Gate of each class room to 'Switch Off' Lights, Fans, LCD in class room before leaving, 'Remove the plug from the socket' whenever appliances are not in use.
- The campus has initiated a Anti-Plastic drive initiative by using paper / e-banners for all its programs.
- The institute organizes drives for old clothes donations, which are recycled by distributing them to slum areas.

- The institute has a integrated software system which reduces the amount of paper uses in accounts, store, library, students section, exams, student assignments, students attendance, placement student assessment to name a few.
- Regular Plantation Camps are organized at various locations.
- Circulars and other important official information are sent through group mail-id of the Faculty. Important information related to students is available through web-site. Urgent information

related to students is posted on social networking sites such as face book, what's app etc.

- Online registration of students is done for different campuses
- Online objective type tests are conducted for decreasing use of paper.
- Printouts on fair pages is avoided in most of the internal communications where rough pages can be used
- File folders and spirals are kept safe for re-use in order to decrease plastic waste.
- Environment safety seminars are organized by the institute on regular intervals
- The institute organized cycle rally for generating awareness related to pollution free environment, decreasing consumption of scarce products such as petrol, diesel etc.
- Paper bags are used for kits provided during seminars, workshops, conferences etc.
- E-journals are launched
- E-books of seminars are launched

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The institute has introduced various innovations and practices to develop our students professionally and socially responsible and to learn social values to be developed as the best citizens of our country. Following are some examples:

- **Introduction of Global Case Competition for the students and faculty members of management programs with association of Case Centre, UK.**

  Prestige Institute of Management organised and hosted the very first Global Case Competition sponsored by The Case Centre, UK on 10th June 2017. The coordinator of the Competition was Dr. Tarika Singh Sikarwar and the co-coordinator was Dr. Ruturaj Baber. The competition attracted more than fifty case studies from world over which included case studies from S P Jain School of Global Management, Dubai, Institute d'Enseignement Superieur de Ruhengeri Musanze , Annamalai University, Tamilnadu; Kohinoor Business School, Kurla Mumbai; University of KwaZulu-Natal , Durban- South Africa; XLRI Jamshedpur; Akdeniz University, Turkey, Osmania University Hyderabad; Symbiosis Institute of International Business, Pune to name a few. Apart from this many executives and trainers have also submitted their case studies for the competition.

- **To inculcate and enhance the feeling of research in the students and new faculty members, the institute has organised Seven days 8th National Research Methodology Workshop.**

  It was conducted from Aug 26-01 September, 2016 on data analysis and econometrics in the field of management & IT. The workshop has been designed keeping in view the need felt among academicians and researchers. The workshop has received tremendous participation from academicians and researchers throughout the country. More than 70 participants registered from various parts of the country attended the workshop along with 45 Prestige faculty and 25 students.

- **Arrangement of Plantation Drive**

  To keep the environment more green and cleaner and for Environmental Sustainability the institution took an initiative on 24th August, 2016 for a Plantation Drive. Under that drive, 100 trees were planted in the Institute premises by the Director of the Institute, faculty members and the students.
  Plants planted were –

  1. Neem
  2. Ficus
  3. Tulsi
  4. Ashoka

  In order to facilitate the plantation process, initial efforts were made by the gardeners of the Institute. For this, holes were dug out at equal distances and proper manure was also put into those.

- **Distribution of Daily Utility Items to Blind Girls**

  PeoplEarth, HR Club of PIMG organized an event 'Aashayein' at the Institute premises on 29th July, 2016 Club came up with a social thought which was made live on Aashayein platform. In this social work the students collected funds from Faculty members and other students. In this 'daily utility items' were distributed to 50 blind girl children at AATMA JYOTI HOSTELS.

- **Waste Management at Institute level**
  Institute has developed a Vermi-compost plant for better Management of Wet waste from Canteen Kitchen, dry leaves, waste paper and other material recycling purpose, Institute has set up a vermin-compost plant in October 2016. All the wet waste material is now used to prepare vermin-compost for plants.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Action taken report is as follows:

A number of social activities has been organised by the institute for the **Holistic development of the students and** inculcating social value system. Some of the activities are as follows:

- **PeopleEarth, HR Club of PIMG** distributed daily utility items to 50 blind girl child at AATMA JYOTI HOSTELS under the name of **'Aashayein'**.
- To keep the environment greener and cleaner, Prestige Centre for Environmental Sustainability took an initiative on 24th August, 2016 for a Plantation Drive. Under that drive, 100 trees were planted in the Institute premises.
- Bicycle Rally was organised by the Prestige Rotaract Club to create awareness for environmental safety.

IQAC with the help of all institutional departments invited many dignitaries from international as well as national platform for interacting with students and faculties. Following special lectures and talk were organized by inviting eminent personalities -

S. No.	Date of EML conducted	Name of the Person	Designation	Organization	For
1	04.06.2016	Avinash Mishra	DGM-HR and Personnel	Godrej	MBA
2	06.06.2017	Mahendra Maheshwari	Branch Head	Sharekhan	MBA
3	09.06.0217	K.K. Pant	Director	Institute of Hotel Management	MBA
4	11.06.2016	Rajesh Chandra	VP	Godrej Malanpur	MBA
5	21.06.2016	Santosh Pathak	Plant Head	SRF	MBA
6	25.06.2016	Ravi Prasad V.	GM and Plant Head	Kurl On	MBA
7	29.06.2016	S.C. Mohrana	GM and Plant Head	The Supreme Industries	MBA
8	04.07.2017	Rahul Bhadoriya	Area Manager	Bajaj Finserv	MBA
9	18.07.2016	P. Rizwanuddin Khan	Commissioner	PF	MBA
10	23.07.2016	Bhupendra Jain	Founder and director	Atul Advertisement Pvt. Ltd.	MBA
11	26.07.2016	Ashish Vaishya	Director	Precision Industrial Systems	MBA
12	04.08.2016	Sandeep Kulshreshta	Director	Indian Institute of Travel and Tourism Management	MBA
13	06.08.2016	Jitendra Mishra	Mp & CG Head	VIVO	MBA
14	10.08.2016	Varun Khullar	VP	PAYTM	MBA
15	16.08.2016	Kumar Prateek	Addl. SP	Indian Police Services	MBA
16	23.08.2016	Abhishekh Dubey	Founder	Muskaan Foundation	MBA
17	27.08.2016	Darpan Dixit	Center Head	TIME	MBA
18	30.08.2016	Manoj Dawrani	Center Head	Career Launcher	MBA
19	2/9/2016	Adarsh Katiyar	Inspector General of Police	Indian Police Services	MBA
20	06.09.2016	Hari Narayan Chari Mishra	SP, gwalior	Indian Police Services	MBA
21	15.09.2016	A.P. Singh	Addl. DG	Indian Police Services	MBA

22	16.09.2016	Suketu Parmar	Manager - HR	JSPL	MBA
23	24.09.2016	Saroj Sharma	Station Head	94.3 My FM	MBA
24	26.09.2016	S.G. Deshmukh	Director	ABV-IIITM	MBA
25	29.09.2016	Kunal Chaudhary	HR Manager	Nagarro	MBA
26	29.09.2016	Ashok Thomas	VP- Finance	Nagarro	MBA
27	29.09.2016	Frah Ahmed	Manager Hr	Nagarro	MBA
28	30.09.2016	Pratibha Mathew	Addl SP	Indian Police Services	MBA
29	06.10.2016	Ruchir Malik	Assistant Director	EY	MBA
30	08.10.2016	Ashish Rathi	VP	Realtycompass	MBA
31	18.10.2016	Amit Sukhija	Head - Partner Services	Royal Bank of Scotland	MBA
32	18.10.2016	Jaibhan Singh Pawaiya	Honourable Higher Education Misnister	Government of Madhya Pradesh	MBA
33	19.10.2016	Mohit Mehra	Head Of India Operations	Cinestaan North America	MBA
34	22.10.2016	Shibajee Bhattacharya	VP HR Bhopal Circle	Axis Bank	MBA
35	25.10.2016	Jaipal Singh Yadav	Manager -Sales	PAYTM	MBA
36	05.11.2016	Aklank Jain	Area Manager	Karvy Stock broking Ltd.	MBA
37	07.11.2016	Sanjay Chaurasia	Cluster Manager	Karvy Stock broking Ltd.	MBA
38	09.11.2016	Shankar	HR Manager	My Operator	MBA
39	10.11.2016	Rohit Shukla	Manager Hr	Future Retail Ltd.	MBA
40	13.11.2016	Ashish Yadav	Center Head, Indore	Career Launcher	MBA
41	15.11.2016	Akshay Singh Kushwah	Channel head	SBI General	MBA
42	22.11.2016	Gaurav Garg	General manager	Capital Via	MBA
43	29.11.2016	Virender Sharma	VP Zonal Head Central	Janalakshmi Financial Services	MBA
44	19.11.2016	S.P. Bindal	GM	JK Tyres	MBA
45	05.12.2016	Joslin Merthin	Manager Human Resource	Just Dial	MBA
46	08.12.2016	Jasam Xiao	Terminal Head MP	VIVO	MBA
47	14.12.2016	Zaina Farooqui	Marketing Head	VDIEC	MBA
48	21.12.2016	Dhiraj Sharma	AGM	Aditya Birla	MBA
49	27.12.2016	Arvind Nahar	Managing Director	thesetu.com	MBA
50	29.12.2016	Sumit Shivhare	Asst. Manager Hr North	Secure Parking	MBA
51	2/1/2017	Munendra Singh	Manager Markeitng	Academy of Digital Marketing professional	MBA
52	04.01.2017	Ashish Santwani	Founder and director	Santona Trexim Pvt. Ltd.	MBA
53	10.01.2017	Rajika Shrivastava	Manager Human Resource	ICICI Prudential	MBA

54	12.01.2017	Chanda Sinhababu	Manager Hr	Global Education	MBA
55	20.01.2016	Ruchi Pershad	HR Manager	Easy Policy	MBA
56	23.01.2016	Virendra Shekhawat	AGM	Punj Lloyd	MBA
57	09.02.2017	Mr. Ritesh Singh	Zonal Manager	Bharti Cellular Ltd.	MBA
58	13.02.2017	Mohit Gandhi	HR Manager	Airtel	MBA
59	17.02.2017	Megha Sethi	Vertical Head MP & CG Education	Times of India	MBA
60	18.02.2017	Aditi Kumari	Manager Human Resource	Just Dial	MBA
61	3/3/2017	Jai Kumar Suchhak	VP	Deendayal Group	MBA
62	6/3/2017	Ramniwas Sharma	Chief Manager - Milk Procurement	Reliance Retail Ltd.	MBA
63	14.03.2017	Manish Mishra	Marketing Head	Deendayal Group	MBA
64	15.03.2017	Ashok Maurya	Terminal Manager	CONCOR	MBA
65	24.03.2017	Nikunj Todi	Deputy Manager Technical Research	Karvy Stock broking Ltd.	MBA
66	22.03.2017	Dr. Kalpana	Associate Professor	Prestige Institute of Management and Research	MBA
67	27.03.2017	Amit Kasliwal	India Head	Ford India	MBA
68	03.04.2017	Amit Singh	Director	NIIT	MBA
69	04.04.2017	Manish Nandle	DGM	Indian Oil Corporation	MBA
70	07.04.2017	Sameer Seth	Manager Hr	Cadbury	MBA
71	10.04.2017	Shilpi	Country Head Human Resource	Kurl On	MBA
72	17.04.0217	Sanjay Goyal	DM Gwalior	Indian Administrative Services	MBA
73	20.04.2017	Suresh Bansal	Vice President	MPCCI	MBA
74	22.04.2017	Harminder Mohan	Head HR Reliance Infra	Reliance Infra EPC	MBA
75	26.04.2017	Abhay Chaudhary	Chairman	GDA	MBA
76	28.04.2017	Surinder Singh	General manager	Hotel Horizon, City Centre	MBA
77	29.04.2017	Taruna Garg	Project Manager	Fidelity Investments	MBA
78	05.05.2017	Lokendra Singh Chauhan	GM and Plant Head	JB Mangharam	MBA
79	08.05.2017	Amaneesh Chandi	Founder and director	SOP Edits.com	MBA
80	11.05.2017	Shailesh Kukreja	Mp & CG Head	Janalakshmi Financial Services	MBA
81	13.05.2017	Pragun Thadani	AVP- Human Cpaital Central Zone	Janalakshmi Financial Services	MBA
82	17.05.2017	Bidisha Mukherjee	Joint Commissioner	Indian Administrative Services	MBA
83	19.05.2017	P. Kulkarni	GM Personnel and HR	JK Tyres	MBA

84	22.05.2017	Neeraj Singh	CEO, ZILA Panchayat	Indian Administrative Services	MBA
85	24.05.2017	Manisha Salunke	Asst. Manager Hr	Sahayog Micro Management	MBA
86	25.05.2017	Amit Patsaria	Regional manager	Muthoot Fincorp	MBA

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> 1. Women Upliftment and Empowerment (Annexure IV)
> 2. Student development through Curricular, Co-curricular, Extra-Curricular Activities (Annexure V)

*Provide the details in annexure (annexure need to be numbered as i, ii, iii)

7.4 Contribution to environmental awareness / protection

PIMG has always shown concern towards environmental issues. The institute promotes use of environment friendly equipment and water conservation techniques. The Institute makes use of Rotaract Club students to popularize and undertake tree plantation in the community. These exercises are done regularly. Some of the contribution towards environmental awareness/protection is as follows:

- **Plantation Day on 15th July 2017 at PIMG Campus -**

  The National Service Scheme (NSS) are organized Plantation at PIMG Campus on 15th July 2017. All Faculty, Staff and Students are participated the event, total 30 plants planted up in premises. The First Plant was planted up by Respected Director Dr. S.S. Bhakar Sir.

- **Installation of Vermi-compost Plant-**

  Institute has developed a Vermi-compost plant for better Management of Wet waste from Canteen Kitchen, dry leaves, waste paper and other material recycling purpose, Institute has set up a vermin-compost plant in October 2016. All the wet waste material is now used to prepare vermin-compost for plants.

- **Earth Day Celebration on 22nd April, 2017-**

  Earth Day is an annual event, celebrated on April 22. It was first celebrated in 1970, and is now coordinated globally by the Earth-Day-Network and being celebrated in more than 193 countries each year. In India Ministry of Earth Sciences and its Institutes are celebrating Earth Day on 22nd April every year. The Theme of this Earth Day during 2017 was "Environmental and Climate Literacy". This year the Earth Day event was organized by the "Prestige Centre for Environmental Sustainability". Under this, "Best out of Waste" competition was held, the students from different courses participated in it and brought mindboggling items made from waste. The Under Graduate as well as Post Graduate students were encouraged to volunteer and to participate in this event. The

promotion of the same has been done by the student volunteers in the Institute. Mrs. Pratima S. Mathew, Deputy Commandant, 13th battalion SAF, Gwalior, was invited as the Chief Guest in the event. A documentary was also shown to students on the "Forest Man of India".

7.5 Whether environmental audit was conducted?

Yes

7.6 Any other relevant information the institution wishes to add (for example SWOT Analysis)

STRENGTHS
- Conducive working environment both for faculty and staff leading to faculty and staff retention.
- Activities undertaken to promote social welfare and inculcate a sense of social responsibility.
- Highly qualified and well trained faculty.
- Research environment and importance given to faculty and student research.
- State of the art infrastructure with wifi campus and one of the best Library with large number of books, journals, magazines, e- journals of national and international repute with latest edition.
- Awards given to promote Management Excellence, Social Entrepreneurship Quality Research, Entrepreneurship and Academic achievement.
- Continuous progressive evaluation system for students.
- Participative Management.
- Consistently ranked top among the top 50 business schools and listed among 1000 B schools of the world.
- Large number of initiatives undertaken for supporting number of slow learners and students from diverse backgrounds.
- Regularly updated curriculum with industry inputs.
- Comprehensive system which ensures platform to promote faculty students and staff development.
- Strong Industry linkages.
- Use of Innovative teaching pedagogy.
- Emphasis on holistic development of students.

WEAKNESSES
- Institute is not a degree awarding body.
- At times the academic calendar can not be adhered to because the Institute has not been granted autonomy.
- Lack of flexibility in admitting students appeared in CAT/MAT to post graduate degree programs.
- Lack of flexibility in introducing innovative and job/entrepreneurial development degree program.

OPPORTUNITIES
- The institute is well connected through road, rail and airways and is highly approachable .
- The acceptability of management education UG and PG level has taken and uswing and institute become preferred institute in central area for management program and is likely to attract better students.
- Closing down of large no of low performing
- The Indian economy has become the fastest growing economy in the world and that will generate good job prospects for all the students passing out on the institute.
- expected to grow To become a University.

CHALLENGES
- Developing students as per industry needs who have been away from regular classroom learning and Students with diverse background with diverse needs
- Enhancing number of students opting for entrepreneurship
- Recruiting renowned and highly experienced faculty
- More autonomy in admission procedure to attract students of good merit

Annexure IV

A. Best Practices – (Data Sheets)

1. **Title of the Practice:** **Women Upliftment and Empowerment**

2. **The context that required initiation of the Practice**

   Women empowerment is one of the major social issues in India. In traditional India, women did not get strong platform to develop and work. Their roles were limited to the boundaries of home only. These things have created a vacuum in the society and women are not able to play major role in the society and family. Prestige Institute of Management felt this need to help the women to develop themselves and empowered them for the uplifting of her, family and society. PIMG had organised various events to achieve this objective e.g. Women Entrepreneurship Development Programme (WEDP), Awareness Program on Digital Literacy for females by Finance Club, Daily Utility Item distribution for Blind Girls under 'Ashayein' and Training Program for Women Safety on 8th March – included both boys and girls.

3. **Objectives of the Practice**
   - To provide the knowledge to the girls students and women participants about entrepreneurship.
   - To provide them all the technical, financial and behavioural knowledge of business and the business organization.
   - To train them in developing the DPR to start any new business.
   - To teach them about the risk taking and face difficult in any business.
   - To provide them the details of various government schemes and the procedure to apply for the loan, subsidy and permission.
   - To digitally literate the female students e.g. use of internet, use of online banking, use of ATM etc.
   - To teach girls students about safety and sensitize the boys students about women safety.
   - To increase their confidence and encourage them to better career making.
   - To facilitate them for the development of communication, knowledge and personality.

4. **The Practice:**

   One Month Women Entrepreneurship Development Programme (WEDP) was conducted by the institute in Association with- MPCON Gwalior. The Dates of the Event were 15/9/2016 to 15/10/2016. There were 30 participants in the event. The event was the first innovative practice to develop them. This was an exercise to encourage the female students to learn the intricacies of business and later on to launch their own business organization where they can involve other females to help them. This was the practice to boost the morale and confidence of the female students.

   An awareness programme on Digital Literacy was organised by FAMA club of PIMG in collaboration with Punjab National Bank (PNB) at college campus. The programme was scheduled on International Women's Day i.e. 08/03/17 to digitally empower the girls for making transactions. It was exclusively for girls students of PIMG. About 230 students were

participated in this session. The purpose of this event was to make aware about the E-banking system and discuss the uses, benefits and various products of Digital banking. The Resource persons of this session were Mr. Bhishm Motwani, Manager (Marketing), PNB, Mr. Sushil Kumar, Senior Manager (IT), PNB and Ms. Aparajita Parihar, Manager (IT), PNB. The session was started with how to use e-banking with various accounts and how to transfer funds through online banking using M-wallet, NEFT, RGFT, etc.

In this regard 32 Students of PIMG have attended a event "Be bold for change" organized by Uday Bhav Society State Bank Of India on Women Empowerment from 7th March to 8th March, 2017. The students had attended a talk show, panel discussion and a Play on Women Safety during the event. The students were both male and female as it was important to make aware males also about the importance women safety.

PeoplEarth, HR Club of PIMG organized an event 'Aashayein' at the Institute premises on 29th July, 2016. Club came up with a social thought which was made live on Aashayein platform. In this social work, distribution of daily utilities was done for 50 blind girl child at Aatma Jyoti Hostel to fulfill kind work of humanity as a social responsibility by an educational institute.

5. Obstacles faced if any strategies adopted to overcome them:
It was not easy to plan the entrepreneurship program for the female students. During the planning any execution of the event many problems were faced. One of the major problems faced by the institute was registration of female students. Very few female students have shown the interest to attend the entrepreneurship development program. Here the program coordinator and their team took the initiative. They went personally in all the classes to announce the event. They personally encourage all the students one by one. After the initial low response, the program got a good start and many female participants have shown their interest to attend the workshop.

6. Impact of the practice
The program was having considerable impact on the thinking of the female students. They have become more positive about their career making. One thing noticed that they wanted to start new businesses. Also wanted to play a major role in the society. The details of the program is as follows -
Inauguration – Programme was started with inaugural ceremony. After inaugural programme, session was conducted by Dr. Navita Nathani on Programme objectives, expectations from trainees, programme's strategy etc.

During the programme sessions were conducted on various themes such as What is Entrepreneurship. Characteristics of an Entrepreneur like Risk Taking, Fore Sighting, Problem Solving, Personality Development Topics Like Achievement, Motivation Training, Personality Development Topics Like Target/Goal Setting, How to achieve Target.
Soft Skill Development: Tools for effective Communication; public speaking Role of DTIC, State & Central Govt. Schemes operated by DTIC and other Support Agencies Definition of Business/Service/Industry and its basis of selection, screening of ideas and business opportunities Identification of Business/ service/industry : Criteria of selection & Sources of Information Business Opportunity Guidance Interactions with Rep. From MPCON Consultancy Org). What is Market & Marketing? How to conduct Market Survey: Tools, Techniques & Guidelines Briefing and Planning for the Market Survey: Questionnaire Preparation and importance of market survey Field Work: Conducting Market Survey and Data Collection for the identified business opportunities, interpretation, Feedback and

Discussion on Market Survey; Briefing on factory visit and sharing of experience with entrepreneurs; Interactions with Successful Entrepreneur. How to find out pre- feasibility of a project, preparing pre-feasibility report: Preliminary Project Report Evaluating the DPRs Prepared by the Trainees. Legal formalities for Loan Disbursement Taxation: Various Taxes Applicable to MSME. Tax Planning for SSI and Introduction of GST, Break Even Point Product Costing and Working Capital Management, Labour Laws and its implications to SSI Valedictory - The certificates were distributed in the valedictory ceremony by Dr. S S Bhakar, Director PIMG and Mr. Ashish Bhargav, Chief Manager MPCON.

7. **Resources required**

There were resources required to conduct the program. Since program was intended to include audio visual methods for training so a training room or seminar hall was required for one month with all such facilities. Another resource required was trainers to take different sessions during the program. To conduct event for the blind girls, necessary utility items were required in good numbers. To conduct digital literacy program, there were requirement of Computers. Institute helps to provide all such resources to conduct such program.

8. **Contact person for further details:** Dr. Navita Nathani

Annexure V

B. Best Practices – (Data Sheets)

1. **Title of the Practice: Student development through Curricular, Co-curricular, Extra-Curricular Activities**

EDC, External student club participation, MOUs, Rotaract club activities, seminar, GD, LTM, Pre-placement workshop, club activities, student magazines

2. **The context that required initiation of the Practice**

PIM Gwalior has a tradition of ensuring all round development of students by involving them in curricular, co-curricular and extracurricular aspect. The institute understands the competitions for the students and to keep them abreast with their competitors the institute put in great efforts for student development. In order to excel them on all fronts including their development of not only intellectual quotient but also social and most importantly emotional quotient many activities beyond classroom are organized time to time. The activities also focussed to provide global exposure to students.

3. **Objectives of the Practice**
- To develop the abilities to compete locally, nationally and globally.
- To develop out of box thinking.
- To train them in developing confidence to overcome their apprehensions.
- To enhance student's intellectual capabilities.

4. **The Practice:**
Students are motivated to participate in various activities organized by different institutes. This year more than 600 students participated in different institutes including IIM-Lukhnow, IIM-Kozhikode, IIT-Mumbai, IIT-Roorkee, IIT-Hyderabad, IIT-Varanasi, IGNIS-Jaipur, Jaipuria-Luchnow, Pacific University-Udaipur, ABV-IIITM and other colleges at local level.

Many of them won various prices inclusive of cash prices more than one lakh in addition to trophies and gift hampers. PIM, Gwalior has unique system of sponsoring students for participation outside college activities which includes their lodging, boarding, participation fee etc and the award or prices won by them is given to the student only so as to motivate them. The competitions were Mr. IIT Hyderabad, Virtual Share Trading, Economy Quiz, Young India Challenge, Summer Training Presentation Competition, Debate, Debate, Poetry, Rangoli Competition, Dance Brand Ambassador and many more. Many activities were also arranged within the institute and intra-institute competitions are also organized. In the same regard one month activities were organized twice where different competitions were held including academic and non-academic ones.

Moreover, activities are arranged by various specialization clubs also like, Finance Club, HR Club, Marketing Club and IT Club. However, this is not confined to club activities only many things are organized under NSS as well. NSS has organized PAN Card preparation camp in PIMG campus by UTI Technology & service Ltd. Who provided technical executive for preparation for PAN Card of students. The National Voting Day was also organized by NSS Students where a rally of students went for creating awareness among people to vote. The institute believes in the concept 'A healthy brain lies in a healthy body' and to reinforce this International Yoga Day is organized every year and a poster competition has also been organized to promote toga. The institute is also organizing a national level mega event for the development and exposure of students named 'Spandan' wherein students from PIMG compete with invited students from whole country. The event comprises of many management games, software contests and cultural events. This helps them to develop their skills in all the areas like social and intellectual without additional monetary burden.

Additionally, for the intellectual development people are called from industry and academic arena. Furthermore, many co-curricular activities are arranged to improve knowledge like student seminar, group discussions, research projects, learning through movies etc.

Curricular activities included class presentations on the topics either from the syllabus or extended learning. Objective Type Online tests are also scheduled for the students to inculcate the habit of deep understanding of concept. During the classroom teaching also it is encouraged that faculty should proper ICT tools. For this the faculty members are also equipped with laptops and free WIFI facility. The institute has signed MOUs with institutes at international level to provide a global exposure.

5. Obstacles faced if any strategies adopted to overcome them:
It is difficult to train students in business related activities when they are relatively weaker in communication, specifically English as they are studying management and computer application courses and there is a dire need of command over English so it becomes a challenge to motivate student to participate in activities within and outside the institute.

6. Impact of the practice
The activities have shown a great impact as evident by the amount of prizes won and the number of participants in different activities. Moreover, their participation outside the institution has also motivated them to organize different activities at institute level. The institution is also ranking among top institutions in terms for various courses as stated by various rating agencies because of exposure and placements which is a result of all round development of students.

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7. Resources required

Since it is a very wide area so all the resources including faculty guidance and contribution, Computer labs, WI-FI Facility, library, space within the institute, lodging and boarding arrangements of students at for our own students when participating outside and for invitees, participating in the institute, providing funds for all activities, etc. are all provided by the institute as and when required.
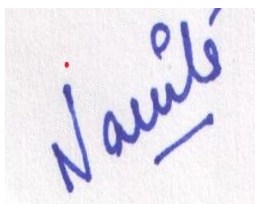
8. **Contact person for further details:** Dr. Navita Nathani

8. Plans of institution for next year

> **Institute is also planning to launched new courses to facilitate the students with better career choices. Institute will launch BA LLB (H), B. Com LLB (H), BBA LLB (H) and B. Sc. (Hons) Computer Science programs from session 2017.**

Name: Prof. Navita Nathani   *Name: Prof S. S. Bhakar*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme

CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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