

**The Annual Quality Assurance Report
(AQAR) of the IQAC**

Prestige Institute of Management, Gwalior



2017-18

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

I. Details of the Institution

1.1 Name of the Institution

Prestige Institute of Management, Gwalior

1.2 Address Line 1

Airport Road

Address Line 2

Near Deen Dayal Nagar

City/Town

Gwalior

State

Madhya Pradesh

Pin Code

474020

Institution e-mail address

info@prestigegwl.org

Contact Nos.

0751-4097000

Name of the Head of the Institution:

Dr. S.S. Bhakar

Tel. No. with STD Code:

0751-4097002

Mobile:

90091-85775

Name of the IQAC Co-ordinator:

Dr. Navita Nathani

Mobile:

98264-40388

IQAC e-mail address:

drnavita@prestigegwl.org

1.3 **NAAC Track ID** (For ex. MHCogn 18879)

MPCOGN24248

1.4 **NAAC Executive Committee No. & Date:**

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/16/A&A/29.1 dated 11-07-2016

1.5 Website address:

www.prestigegwl.org

Web-link of the AQAR:

<http://prestigegwl.org/aqar-2018.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	3.17	July 2016	2016-21
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

07.07.2017

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ **13/02/2018** _____ (DD/MM/YYYY)
ii. AQAR _____ **24/12/2018** _____ (DD/MM/YYYY)
iii. AQAR _____ (DD/MM/YYYY)
iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☒

Affiliated College Yes ☒ No ☐

Constituent College Yes ☒ No ☐

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☒

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☒ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

Computer

1.12 Name of the Affiliating University (*for the Colleges*)

Jiwaji University, Gwalior

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University

University with Potential for Excellence

NO

UGC-CPE

NO

DST Star Scheme

NO

UGC-CE

NO

UGC-Special Assistance Programme

NO

DST-FIST

NO

UGC-Innovative PG programmes

NO

Any other (*Specify*)

NO

UGC-COP Programmes

NO

2. IQAC Composition and Activities

2.1 No. of Teachers

06

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

01

2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="00"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="00"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="02"/>
2.8 No. of other External Experts	<input type="text" value="00"/>
2.9 Total No. of members	<input type="text" value="12"/>
2.10 No. of IQAC meetings held	

2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="02"/>	Faculty	<input type="text" value="06"/>
	Non-Teaching Staff	<input type="text" value="02"/>	Students	
	Alumni	<input type="text" value="02"/>	Others	<input type="text"/>

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	<input type="text" value="5"/>	International	<input type="text" value="1"/>	National	<input type="text" value="1"/>	State	<input type="text" value="0"/>	Institution Level	<input type="text" value="3"/>
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(ii) Themes

Annexure - 1

2.14 Significant Activities and contributions made by IQAC

Annexure - 2

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

S. No.	Context	Plan of action	Outcomes
1	1. The examination and results declaration schedules of Jiwaji University, Gwalior (the affiliating University of the Institute) are generally delayed, creating lot of problems for the students 2. The curriculum and syllabus is also not updated on regular basis	Apply to UGC for granting autonomous status to the Institute	The Institute has applied for autonomous status to UGC duly recommended by the affiliating University. UGC has finalized the Peer Review Team for evaluating the readiness of the Institute for autonomous status.
2	The Institute needs to fulfill mandatory requirements for grant of autonomous status	The Institute is required to set up Academic council having members from the University, State Govt., alumni and students in addition to the faculty members of the Institute. Setting up of Finance committee Examination controller and staff to work in confidential department	The Institute has set up the academic council. Majority of the members have been finalized. Govt. of Madhya Pradesh and University nominees are still awaited. The Institute is in process of setting up the finance committee to guide the Institute in financial matters. The Institute is process of finalizing the examination controller and staff to work in the confidential department.
3	The affiliating University curriculum and syllabus of MBA (FT) program is already three years old and needs changes to keep it aligned with the requirements of the industry	Get the curriculum and syllabus for MBA (FT) updated in workshop mode. Invite industry representatives and alumni of the Institute in the workshop. Get the curriculum and syllabus approved through the standing committee of the Institute and the academic council.	The work is in process. The boards of studies are constituted and the academic council is also constituted. As soon as the new curriculum and syllabus is ready, the same will be put through the approval process.
4	Innovative Processes proposed to be started: To give exposure to students at least 50% of the total strength of students will be sponsored to participate in events organized by other Institutions, specifically National Institutions like IIMs, IITs, and IIITs.	The students of the Institute specifically studying in postgraduate programs have been of the view that the students studying at IIMs are a different breed. Therefore, it was important for the Institute to provide opportunities to the students to in competitive settings with the students of IIMs and IITs. Similarly, the undergraduate students were ignorant about the opportunity to grow as individuals after joining IIMs to pursue their PGDM program. They needed encouragement, and if that could come from horse's mouth, why not.	Under innovative Processes the Institute sponsored 903 students (50% of the total students' strength) to participate in competitive and cultural events organized by other B-Schools including National Institutions, viz: IIMs, IITs and IIITs and NITs.
5	Infusing new blood in the faculty members needs to be an ongoing process. The Institute keeps a look out for good faculty members at all level through the year. The commerce programs of the Institute are well entrenched and therefore the Institute needs to induct more faculty in the area of finance, accounting and taxation. The Institute also needs to keep a watch on	Since the Institute is a recognized research centre of the University in Management stream, it was important for the Institute to have faculty at senior position to take care of PhD course work and guidance.	The Institute has started ongoing recruitment process to recruit best candidates for the faculty positions as and when they are available. The Institute has recruited

	the cadre ration and therefore needs to recruit faculty at all levels.		
6	The country ranking 2018 by NIRF has awarded very low score (0.2 marks) to the Institute in research despite having very high number of publications and citations, because publications and citations in web of science and Scopus listed journals were only counted.	All the faculty members had basic knowledge of RM and incentives were likely to result in increased output in well-known journals specifically journal listed in web of science and Scopus..	After the financial initiative was announced the faculty members have published one paper in Thomson Reuters ABDC listed journal and three papers in Scopus listed journals
7	The records of publications by faculty members indicates that there are very few research papers published in Scopus listed and web of science listed journals.	The Institute has decided to continuously train faculty in advanced research tool, such a Confirmatory factor Analysis, Structural Equation Modeling and Econometrics using E-views.	The Institute organizes National Research Methodology workshop very year in the month of August. The Institute also conducts sessions on advanced research tools in faculty forum, a form for faculty members to share latest acquired knowledge.
8	The Institute has not achieved significant results on consultancy and executive training front. It is important for any business school to contribute to the industry through consultancy and executive training. Encouragement in terms of sharing of earning with faculty and providing them duty leave is likely to encourage faculty to take up consultancy and training projects seriously.	The faculty members are being encouraged to accept invitations to be resource persons in workshops seminars and conferences organized by other Institutions and associations. The Institute provides duty leave and sponsors faculty members if the invitation is non-remunerative.	The faculty members of the Institute have started taking keen interest in getting consultancy assignments from industry and have prepared training modules for executive training. The faculty members have conducted some training programs this year. More and more faculty members are showing their interest in conducting training programs for the executives.
9	The conferences and Seminars provide opportunity to the Scholars and Faculty Members to network with the other researchers within the country during National seminars and across the world during International Conferences. Selected papers presented in these conferences and seminars are printed in the form of edited books with ISBN number; giving opportunity of a publication credit and for wider circulation of their work leading to citations of their work.	The Institute organizes one International Conference, at least three National Seminars and two National Workshops every year. The organizing secretary for the International Conference and the National Seminars are identified for organizing next year's events before the dates of this year's events. The event brochures for next year's events are unveiled in the inauguration ceremony of current year's event. For the National Workshops also the coordinators are identified and brochures are unveiled in current years workshops for the next year.	Following Conferences, Seminars and Workshops were organizes during last one year. <ul style="list-style-type: none"> • 9th International Conference in collaboration with Indian Economic Association on "Measure, Manage & Facilitate Change to Harness Organizational Potential" during Jan. 6-8, 2018. • Organized Seven days 9th National Research Methodology Workshop from Aug 26-01, September, 2017. • Organized 17th National Case Writing Workshop organized by the Institute during April 20-22, 2018.
10	The students of current generation are more comfortable with technology and use lot of online material. A large portion of the online material is of poor quality.	The Institute decided to facilitate students by providing e-books that the students to access and read at the time and place of their choice. The Institute has decided to add significant number of e-books to build e-library from scratch.	The Institute has added more than 1000 e-books this year and is continuously adding to this number. These books are made available to the students through FTP.

11	Replace old PCs with upgraded PCs having latest configuration.	Some of the PCs though in working conditions, have become outdated. The latest operating software like windows 7 and above cannot be run on these PCs. So were of me of the professional packages also had become very slow or not running on these PCs. The Institute decided to replace all the 120 PCs that were 10 years or older by new PCs.	The Institute purchased 120 new PCs with latest configuration having 4 GB RAM and 120 GB hard disk. All the software available till date could run on these PCs. The new PCs were installed in two new labs so that they could be used for more sophisticated operations.
12	The Institute was offering financial incentives to the students based on their academic performance. The Institute offered Rs 5000 as financial incentive to all the students who scored above 75% marks in their qualifying examination for the first year in the Institute and thereafter if the student continued scoring 75% plus marks in the Institute. It was observed that students having higher than 85% marks did not consider the support large enough and less students in that category patronized the Institute. Similarly was the perception of the students who scored less than 75% marks. Therefore, the Institute decided to expand the financial support base.	The Institute decided to increase the financial support provided to the students based on their academic performance. The Institute also decided to expand the category of students who received this incentive. The Institute will provide Rs 3000 as incentive to all the students having 70% or above marks in their qualifying examination or during their stay at the Institute, Rs 5000 to the students who score marks between 75% and 85% and Rs 7000 to the students who scored 85% or higher marks.	The total number of students who received financial support from the Institute increased from on an average 70 to more than 120 and the total outlay increased from Rs 5,00,000 to Rs 7,50,000.
13	Students now have access to internet in the Institute and when they are at home. It is therefore, more relevant today to provide them reading material including e-books on line. Moreover, the students can access e-books as and when they want whereas there is always time limit for issue of print form books to make these books available to all the students. The e-books from the Institute's platform can be down loaded when the students are at the Institute and can be used off line later.	Upgrade e-library by adding more books in subjects on which print form books are also available. It was also decided to add subject areas on which print form books are not available. Institute has decided to add at least 2500 e-books this year.	The Institute had added more than 3000 e-books this year and the process is continued on daily basis. The students are now down loading these e-books in increasing number and using them at their own time. The pressure on physical library has also reduced. Looking at the encouraging results the Institute has decided to continue the process of building e-library.
14	The Institute's campus is fully Wi-Fi and students are permitted to use Wi-Fi facility on their laptops and also on their smart phones when they are not attending classes. Since the students are permitted to down load	The Institute has decided to upgrade the internet facility by connecting to 32 MB lease line.	The students are accessing all the facilities provided by the Institute such as attendance, Internal marks, notices placed by different sections of the Institute including placement cell. It has also been noticed that a large number of students are now accessing e-books available in the Institute's e-library.

	e-books from the e-library it was realized that 8 MB lease line was not adequate.		
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* Attach the Academic Calendar of the year as Annexure.



2.15 Whether the AQAR was placed in statutory body Yes No

Management



Syndicate



Any other body



Provide the details of the action taken

Please refer point 2.15

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	
PG			MBA, MBA Integrated	*Orientation programme *Pre-placement workshop *Employability workshop *EDP and awareness programme
UG			BBA, BCA, BTM and B.com (CA)/Hons/Eco	*Orientation programme *Boot camp

			Integrated Law (B.com Law B.A. Law BBA Law)	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate		TEDP by MPCON WEDP by MPCON		
Others				
Total		01	07	06
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	✓
Trimester	
Annual	

- 1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☐ Students ☒
(On all aspects)
- Mode of feedback : Online ☒ Manual ☐ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

Law Department

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
51	47	3	1	

2.2 No. of permanent faculty with Ph.D.

17

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
12	7							12	7

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest:80

Visiting-6

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	80	161	

Presented papers	21	97	
Resource Persons	0	5	

2.6 Innovative processes adopted by the institution in Teaching and Learning: Licence

The following innovative teaching approaches/methods are put to use by the faculty in the Institute:

Industrial Visits, Webinars, Seminars, Role Play, Class Presentation, Group Discussion, Current Affairs sessions, City Visits, Educational Tours, on the job trainings and field works as different methods of teaching that have improved the delivery and understanding of the students.

Digital technologies like LCD projectors and Videos are used to provide a real time animation

All the faculty members of PIMG use power point presentation based lecture method for teaching. The other innovative methods used by the faculty of learning includes case study method which includes video cases studies as well, role plays, seminar and presentation, current affairs, news paper subscriptions, learning from movie, practical exposure through different workshops, and special extra mural lectures.

Institute has also formed various clubs like student club, finance club, marketing club, HR club and IT club for additional exposures and additional inputs on different topics. All clubs are actively organizing various activities like seminars, GDs, quiz, poster competitions and other such competitions.

Institute also organizes national and international conferences, seminars, workshops and student cultural and management festivals Kriti and Spandan. Students actively participate as student delegates and also contribute in different organizing committees in different capacities. Through the conferences and seminars students learn the practical exposures and interact with industrial and academics experts. The Institute also organizes industrial visits both nationally and locally and other similar activities for practical exposure. OJTs and summer training for 6-8 weeks is also done by the students in industry.

The students are also encouraged and exposed to group activities, creative assignments, case studies, group discussions, news paper reading, seminar presentations and guest lectures. Visit to industry, national and local level edutainment tour, brokerage house visits, banks visits and sharing learning experience also some of the special teaching learning strategies.

All innovative teaching evaluative processes are introduced after brainstorming in faculty meetings, so that the benefit of these innovations can be spread across all students. Faculty are rewarded and recognized by awarding the faculty in International Conference a certificate and gift for completion of PhD and ten years of job by management.

2.7 Total No. of actual teaching days
during this academic year

292

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

The examination pattern that is followed in the institute is based upon the Jiwaji university (affiliating university). The Institute is required to submit internal assessment marks. These marks are awarded on the basis of various activities conducted by the institute. The activities that the institute has added or the reforms that have taken place are

The Number of online (multiple choice question based) is increased to 2 tests, which was one previously . In the online test faculty member is required to submit at least 50 questions out of which 60% question will be asked to each student randomly. This ensures the coverage of entire topic.

Book review is added in internal assessment component of BBA, MBA integrated, BTM. In this the individual student is given one book (subject book or any other book of relevance) and the student is required to review the book on different parameters. The student prepares a report and a PowerPoint presentation. The report and the presentation is then evaluated by the panel of 3 to 4 faculty members.

Social projects are also added in component of B.com. In this students are required to organize one social project and then he is required to prepare report and presentation of the same. The students in evaluated on the basis of project report and presentation by a panel of faculty members.

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

03		
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2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
MBA	246	7%	60%	33%	0	100%
BBA	106	2%	74%	24%	0	100%
BCA	40	2%	88%	0	0	100%
B.Com (CA)	45	0	90%	10%	0	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning Processes :

The Institute continuously monitors the progress in completing the syllabus by different faculty members through mentors and in the faculty meetings. The faculty members lagging behind the schedule are assigned extra hours to complete the syllabus on time. The Institute organizes extra classes to ensure on-time completion of syllabus. The Institute has never faced problems in completing the syllabus.

Institute continuously monitor the overall quality of teaching for better performance of students in following ways:

- Head of Specialization regularly interact with their respective department's faculty members and students.
- Institute also appoints faculty as a program coordinators (Mentor) for each class in each semester who monitor the regularity of all classes as well as continuous evaluations of students.
- Students have freedom to directly interact with the Principal of the Institute.

The performance of faculty is judged based on the following criteria:

- One of the criteria used is the performance measurement is review meetings conducted after every event.
- Another criterion is student feedback. Every semester all students are required to give feedback in writing on each programme taught and faculty on various parameters.

Beside faculty are also evaluated through self appraisal, peer appraisal, and director appraisal.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	01
HRD programmes	Nil
Orientation programmes	17
Faculty exchange programme	Nil
Staff training conducted by the university	63
Staff training conducted by other institutions	3
Summer / Winter schools, Workshops, etc.	89
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	23	01	01	-
Technical Staff	03	01	01	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

PIMG every year is conducting National Research Methodology workshop since 2009, in year 2017 PIMG has conducted a four day National Research Methodology Workshop wherein research scholars, faculty members and Internal students participated. Institute has also conducted 9th International Conference in Association with Indian Economic Association in year 2018 which witnessed more than 230 abstracts and 200 research papers along with 20 International delegates out of 212 registered delegates from various countries. Institute as its ritual has awarded the candidates who have completed their PHD's in the succession year. Institute has also announced the cash award to the faculty members who get their work published in ABDC listed journals. The Conference continuously for the second year received the approval for MHA and MEA.

16th National Case Writing Workshop was organized by the institute to enhance the case based research development and teaching skills among faculty members. Institute has signed an MOU with NPTEL (National Programme on Technology Enhanced Learning and NPTEL has established its Gwalior Chapter in PIMG. Institute is regularly sponsoring the participation of Faculty members and students as well for various conference and workshops related to research (Financial data attached). Training programmes are attended and conducted by the faculty members across the country sponsored by the Institute.

Specialization wise National Seminars i.e. on Marketing, Human Resource, Finance, have been organized by PIMG wherein students and research scholars from other institutions located in India and abroad have participated. Some of these events are sponsored by business houses with some specific amount. PIMG has conducted BOOT Camp for students inviting International Trainer Dr. Robert L. Williams and Helena William from US associated with Sigmund Weis School of Business Susquehalla University and Co Founder Markdom Associates US.

Prestige Institute of Management is been recognised as a research centre by Jiwaji University with 16 recognized guides in the field of management and 3 in the field of Tourism subsequently in year 2018. Institute has established Research Committee as well research policies to promote quality research. PIMG has also acted as a resource provider for Jiwaji University and has been a venue for Research Methodology course work classes conducted by Dr. S.S. Bhakar.

Institute has ample of online research resources like Proquest, J gate etc to provided a better understanding of research for faculty and students. For the same free laptops to faculty members and 24 hr WIFI campus has been provided with new connections and improved speed. In year 2016-17 PIMG's library has been upgraded and at present held more than 17204 books of 6230 different titles. PIMG's Library has more than 89 National and International Journal to support the research ambience.

The Institute has a formal interaction with research and educational bodies like AIMA, ECCH, AIMS International, Proquest, etc. for research related activities. The faculty members are also active at Research Gate.

For the upcoming year, i.e. 2019 Institute is organizing MHA and MEA approved 10th International Conference in association with The Indian Econometric Society, Association of Indian Management Schools and Indian Economic Association. IJDAR (Scopus Listed) and SANCHAYAN has approved the publication of the best papers of the conference. An eBook will be published with SSRN, Elsevier in Book with ISBN.

Research culture is well promoted among students, five fully equipped computer labs are provided to students for enhancing their research aptitude and Major research project is not only an external component in the syllabus but also is one of the major component in the internal assessment.

❖ Research, Publication

- The Institute is having membership of CASE CENTER, EUROPE for case study publications.
- The Institute is having membership of AIMA for various research activities.
- The Institute is having membership of GMA, Indore for various professional activities related to students and faculty members.
- The Institute is regularly exchanging its International Journals with many renowned Journals.
- The Institute is regularly participating in B-School Surveys conducted by renowned names like Business World, Business Today etc and ranking are published.
- The Institute is regularly participating in B-School Surveys conducted by MHRDC.
- Faculty members are regularly attending online courses organized by associations like NPTEL etc.

3.2 Details regarding major projects: NA

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	01	-	-
Outlay in Rs. Lakhs	4 lakh	4 lakh		-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	37	11	
Non-Peer Review Journals	5	3	
e-Journals	9	6	1
Conference proceedings	38	19	1

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2	ICSSR	4 Lakh	3.2 Lakh
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (<i>other than compulsory by the University</i>)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from : **NA**

UGC-SAP CAS DST-FIST
DPE DBT Scheme/fund

3.9 For colleges

Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the
Institution

Level	International	National	State	University	College
Number	1	3			
Sponsoring agencies	Prestige Institute of Management, Gwalior	Prestige Institute of Management, Gwalior			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations: International National Any other

3.14 No. of linkages created during this year:

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
10	2	3		1	1	

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

16

79

3.19 No. of Ph.D. awarded by faculty from the Institution

15

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

1

SR

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level

50

State level

National level

International level

3.22 No. of students participated in NCC events: NA

University level

State level

National level

International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="50"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC: **NA**

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="2"/>	College forum	<input type="text" value="8"/>	
NCC	<input type="text"/>	NSS	<input type="text" value="20"/>	Any other <input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Plantation
- Traffic Awareness Day
- Voting Awareness Camp
- Drug Prevention Day
- Distribution of Utility items to Blind Girls
- Installation of Vermicopost plant for waste management
- World Tourism Day Celebration
- Cycle Rally for promoting Eco Friendly Diwali
- Teacher's Tree
- Teak Plantation
- Poster Making Competition
- Oath Ceremony on the eve of Earth Day

Criterion – IV

4. Infrastructure and Learning Resources

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:				
Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.5 Acre	-----	-----	2.5 Acre
Class rooms	25	-----	Self Financing	25
Laboratories(Computer Labs)	6	-----	-----	6
Seminar Halls	2	-----	-----	2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Nil	---	---	---
Value of the equipment purchased during the year (Rs. in Lakhs)	---	---	---	---
Others	---	---	---	---

4.2 Computerization of administration and library

Most of the activities relating to administration as well as library are computerized, the details are as follows:

Administration:-

Institute has its IT policy to address the standards on IT service management of the institute, information security, network security, risk management and software asset management. It explains IT facilities, ensure network security, prohibit access to social networks, monitor and manage software assets, manage risk and take care of overall maintenance of IT resources. Institute believes in providing state-of-the-art technology to its stakeholders for the higher level of learning and productivity. Internet facility is available in the whole campus through Wi-Fi. Latest software and hardware are provided to cater to the needs of current market.

Institute has ACCSOFT2 (Web Version) ERP system for various academic activities of the institute. ACCSOFT2 featured with online attendance, online assignment, and online internal assessment. Student can see their attendance, internal marks etc.

All faculty members have been provided laptops by the institute for managing academic as well as administrative activities. Computers are available for non teaching staff also for the effective working of administrative work/responsibilities. ICT enabled classrooms, Internet facility, LCD projectors are provided to each class and faculty where they may take use of these and make the class more interactive for enhancing the quality of teaching, learning and research. Students are encouraged to give seminar talks using ICT resources. Moreover, the softwares required for teaching and learning are also available on the LAN & WAN.

Computer lab has hardware based Unified Threat Management (UTM) and firewall systems CYBEROAM (CR50iNG 10.04.2 build 527) for network monitoring and traffic regulation. An enterprise level antivirus system is also installed to prevent host computers from Trojans and worms. Computer lab has provision of backup and additional servers for any contingency services. Backup scheduler configured in the servers for taking backup of the files. In case of power cut we have 15 KVA online UPS for power backup and 25 KVA generator.

Library:-

Internet facility (2 mbps) is made available in the library for accessing research and relevant material using online databases. There is a separate section in the library with computers meant for staff members for the management of library and related activities. Library staff is using laser printer and barcode system for managing the accounts of books using ACC-Soft Software. Photocopy facility is also made available to faculty, staff and students in the library. There are also separate machines, with internet facility, available for students in the library for research work, access to online databases etc. Library has many ICT resources, the details are as follows:

- Institutional Repository - Institute stores the data related to library in its centralized server and in the librarian's computer also. Records are maintained by the librarian for books, journals, e-journals, exchange journals, magazines and other resources for smooth functioning and future reference.
- Library has numbers of Audio and Video CDs for e-learning of the students and the same have been kept in separate shelves for easy access by the students and faculty members.
- Library offers DELNET facility being Institute is a member of DELNET.

- OPAC (Online Public Access Catalogue) - Acc Soft 2.0
- Electronic Resource Management package for e-journals – Proquest, DELNET
- Federated searching tools to search articles in multiple databases – Proquest, DELNET

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9811	3472234/-	415	359277/-	10226	3831511/-
Reference Books	5563		441		6004	
e-Books	195		-		195	
Journals	78	85950/-	8	8000/-	86	93950/-
e-Journals	14827		4411		4411	
Digital Database	Proquest, J-Gate, Delnet	85200+375000			Proquest, Delnet	11500+375000/-
CD & Video	246		132		378	
Others (specify)						
Doctoral Thesis						
Major Research Project	340	----	100			440
Bound Vol. Of Periodical						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	376	6	8 mbps	1	-	1	3	-
Added	-	-	17 mbps	-	-	-		
Total	376	6	25 mbps	1	-	1	-	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Total numbers of computers in the institute are 376 and there exist six computer labs. Internet facility is available in the whole campus through Wi-Fi with 25 Mbps leased line

internet connection and this facility is available to faculty, staff as well as students in computer lab, laptops as well as cell phones.

Institute has ACCSOFT2 (Web Version) ERP system for various academic activities of the institute. ACCSOFT2 featured with online attendance, online assignment, and online internal assessment. Student can see their attendance, internal marks and final results online as per their convenience.

The institution has its own plans to upgrade the IT infrastructure regularly and deployed it for office automation, admission, library, examination and others. We have computer lab up-gradation committee which meets frequently and give suggestions to the institute for up-gradation of its computer facilities. A resource audit is conducted before inviting quotations from several vendors and after carefully investigating the relevant factors procurement is done.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.63
ii) Campus Infrastructure and facilities	35.85
iii) Equipments	1.38
iv) Others	0.74
Total :	38.60

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The Student support Services are mainly looked after by the Administration Office and Admission department. Making Student aware of student centric Facilities and welfare schemes, addressing various requirements of hostel students and providing required support system for student related issues are managed by the various committees entrusted with the task in consultation with Head of the organisation. The IQAC, directly has a very limited role to play in these activities.

Few systems upgraded with reference to Student Support Services are

1. Continuous Website Update regarding Students related information
2. Attendance Portal improved with the facility for checking online attendance anytime and anywhere.
3. Online test and evaluation system with facility for the student to check his/her marks Online
4. Library: ebooks made available for copying and downloading
5. 4. Sports:

5.2 Efforts made by the institution for tracking the progression

IQAC has been taking care to monitor progress of initiatives by the Instituted. IQAC continuously discusses with students, staff, alumna matter, industry, about feedback of existing facilities, and ask for suggestions etc. for improving the same which is further communicated to the Head of the organisation. Also, the examination system at Prestige Gwalior has an inbuilt mechanism for monitoring the progression

Online marks checking and progression assessment
Personality Development Cell continuous evaluates and tracks the progression

5.3 (a) Total Number of students

(b) No. of students outside the state

43

(c) No. of international students

NIL

Men	No	%	Women	No	%
	466			357	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
463	25	1	163	NIL	652	650	37	1	135	NIL	823

Demand ratio

Dropout %

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
75	263	257	00

5.8 Details of gender sensitization programmes

WEDP by edc one month program started on 15.09.16 to 15.10.16. Girls defence training by rotaract club of institute on 05.05.2017 and 06.05.2017. Digital literacy on 08.03.2017.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

3

National level

0

International level

No. of students participated in cultural events

State/ University level

208

National level

432

International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	173	38,52,598.00
Financial support from government	NIL	NIL
Financial support from other sources	NIL	NIL
Number of students who received International/ National recognitions	NIL	NIL

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: 10 (discipline)+ 4 (sexual harrasment)

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To develop socially responsible global business leaders through internationally accepted best practices.

Mission: In pursuance to our vision, the institute's mission is to provide Value based quality education by innovating and continuously improving upon the disciplines of Management and Computer Applications through advanced methods of training, meaningful research and intimate relations

6.2 Does the Institution has a management Information System

Yes, the Institution has a Management Information System and most of the activities of institute are integrated through a ERP software programme provided by AccSoft 2.0. Management Information System Software broadly has three sections – viz. Academic, Administrative and Value Enhancers. The different modules covered under different sections are as follows:

Administrative Section (07 Modules)

1. Fees Management
2. Accounts Management
3. Payroll Management
4. Material Management
5. Transport Management
6. Assets Management
7. User Management

Academics Section (05 Modules)

1. Student Section
2. Admission Module
3. Attendance Management (scholar)
4. Result Processing
5. Library Management

Value Enhancers (03 Modules)

1. Bulk SMS
2. Label Print, Bar Code Print
3. Time machine linking for attendance

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Although the curriculum is finalized by the university. The institute provides training to the faculty members in developing curriculum; organizes workshops with participation from industry and develops model curriculum and provides it to the university. The institute participates in all the meetings organized by the university every year for updating the curriculum of all the courses run by the institute.

The model syllabus designed by the institute is a based upon syllabuses of particular courses run by foreign universities, premium universities and institutions like Delhi university, IIM's etc, suggestion from industry and alumni's, suggestions from senior faculty members visiting the institution from all parts of the world, students feedback and other stakeholders. Therefore it can be said that the model syllabus designed by the institute is a well planned process keeping quality as the major driving force behind the process.

Along with this the institute also offers students with an opportunity to undertake major and minor research project to ensure skills development of the students like research methodology, project handling

and project report writing, market and demand analysis which are helpful in the real world.

To give the practical edge to the students institute provides a platform in various areas of management in the form of clubs like Marketing Club, HR Club, Finance Club, IT Club in which various industry and academic experts are invited for interaction and other management activities are also organized.

6.3.2 Teaching and Learning

Developing skills related to management and Information technology is a continuous process at the Institute. Pedagogical tools like learning through movies, seminar presentations, group discussions and class room presentations develop communication skills, knowledge, confidence etc. Along with this the institute provides the students with a platform to enhance their skills and knowledge by conducting national level events like Business Plan contest, Software Development contest, Student Management Games etc. distributed over the year to develop their inter personal behavioral skills, working in teams and event management.

All the classrooms are equipped with modern teaching aids such as LCD Projectors, Sound system etc. The institute is fully equipped with latest Information and Communication Tools like Wi-Fi Campus, internet facility, Audio visual Aids which can be used by students and teachers both for teaching learning process. All the faculty members are issued laptops with full time internet accessibility and connectivity for teaching purpose and also to know about the recent developments in their related areas. The faculty members are also required to use modern teaching aids such as Power point presentations, roll play, seminars and learning through movies etc during their lectures. The students are also encouraged to submit and present their assignment in PowerPoint and other latest format to facilitate learning by doing. Faculty and students are encouraged to participate in workshops, seminars and conferences on emerging areas. The faculty members are required to assign classes while on leave so that the students learning doesn't get affected. The students are in all given approximately 120 hours of extensive learning in the course every semester.

The Institute uses simulation, case based learning, industry visits, extra mural lecturers series and interactive sessions with senior executives from Industries. The institute Arranges Extra Mural Lectures from industry experts as well as lectures of well known professionals and experts in academics for the students such as lecture by Prof. Naresh Malhotra, Prof M M Pandey etc. The Institute also provides Industrial training opportunities such as Industrial visit, Summer Training, On Job Training etc. The Institute also has a separate EDC Cell which develops student with the zeal of entrepreneurship.

The library has a large collection of books, journals, magazines, CDs and DVDs as well access to online databases like proquest. Individual departments review the progress in teaching and learning through departmental meetings, lesson plans, syllabus completion reports and student feedback to monitor and evaluate the quality of teaching-learning. The faculty members are required to access the library for recent development in their respective subjects. The library is continuously updated with latest literature and journals on current issues and research in all the disciplines. The students can also access the library and computer lab for the recent up gradation and development in the entire course offered.

Moreover, the institute is also in the process of acquiring web solution for integrated learning and communication for faculty, students, guest, visitors and alumni. The student and faculty members can exchange the teaching material and other assignments through a common interface accessible to all the faculties and students.

Critical thinking is sharpened in the final year through a research project. Some innovative teaching methods used include learning through documentaries and movies, experiential learning through simulated games, industry based projects, concept checking and case studies.

6.3.3 Examination and Evaluation

The examination process is divided into two parts that is internal examination and external examination. The internal components are designed by faculty members of the institute whereas the external examination is conducted by the university. The internal component is further divided into two parts to develop knowledge, skills and attitude of the students. The first part consists of internal test which helps in the evaluation of knowledge of the students. This is again conducted in two ways classroom tests as well as online objective type tests. Four tests are conducted in each subject and the marks of best three are included in the final evaluation. The second part of the internal component takes care of skills and attitude development. The components in this part include, assignments, case studies, seminars, group discussion, learning through movies, personality development, extra mural lectures, research projects etc.

Students are given assignment and case studies in all subjects spread over the entire semester which includes practical assignments, real world cases and experience for supplement learning and presentation, seminars, learning through movies, research projects for improving and enhancing their subject knowledge as well as developing a better personality. The performance of all the students is monitored by the mentors of different classes as well as the course coordinator of the course. The faculty course coordinators collect proper two way feedback on subject and faculty members by the student and student feedback by the faculty members which is then used for developing the student as a whole.

In evaluation process, equal weightage has been given to the written, verbal and presentation skills, which is assessed by regular presentations, seminars, assignments and internal test of the students. This process helps to identify slow learning students from the advanced learning students. The institute regularly organizes symposium, seminar, extra lectures and counseling session for helping cope up the slow learners in a course. The advanced learners are given opportunities to present their research work in various national and international conferences and also are given platform to conduct market survey and research for corporate and social topics. Along with this the institute also arranges for extra mural lectures, management film series, lectures from Industry experts. Faculty from top management institutes are invited for interaction with the students, which form part of student evaluation. The students are also evaluated on major research projects, summer internship projects etc.

Internal examination results are displayed on the institute notice board and are accessible to parents as well as students.

6.3.4 Research and Development

The institute provides various research opportunities for its students as well as faculty members on different platforms: The Institute has been under taking major as well as minor research projects sponsored by various funding bodies at state as well as national levels. The Institute conducts separate seminars in specialization areas such as marketing, Human Resource Management and Finance.

Other than seminars the institute also organizes Research Methodology Workshop, Case Writing Workshop etc in which faculty members students and participants from all over nation develop research

papers and cases. The Institute also organizes International conference every year which gives platform to the faculty members of the institute to present their work in front of the different experts from the world. Students can also participate and submit their research papers in these conferences.

The Institute library contains various online and offline data sources that help faculty members in developing quality research papers. The Institute has purchased the membership of online research source Proquest from last three years, earlier the institute was having membership of Ebsco Host which helps faculty members and students in their research work. The institute has distributed laptops to the faculty members and the campus is having wifi facility to facilitate faculty members in their research work.

The Institute also funds the to and fro as well as registration and stay to the faculty members who are interested in presenting their papers nationally or internationally. The faculty members are also provided academic leave for presentations of the papers. The Institute has four journals out of which Sanchayan-PJITM is a bi-annual International journal in which papers in every specialization area from Management and Information Technology are published. Sanchayan has received Copernicus value of 5.69 points from ICV. Sanchayan is also included in the list of UGC approved journals. The other three journals are in specialized areas of management such as Marketing, Finance and Human Resource Management. The first volume of these journals is already published and is available on the websites of these journals. The finance journal has received its ISSN and other two journal editors have applied for the same.

MBA Students carry out major research projects under the guidance of experienced faculty in their respective specialization areas. The Institute lays heavy emphasis on original research work. The faculty members of the Institute publish at least 150 research papers in National & International refereed journals every year. The institute encourages faculty members to pursue PhD and provides academic leaves to the faculty members for the same.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Different committees are responsible for ensuring the quality enhancement of library, ICT and physical infrastructure. The library and Computer lab have separate Advisory Committees comprising of faculty members, library in-charge, lab-in charge and other employees of computer lab and library. The committee ensures continuous up gradation of library and recommends purchase of new books, journals and magazines. The committee responsible for lab up gradation ensures maintenance of computers, purchase of new computers, updation of institute's website etc.

The library is well equipped with computers. The catalogue with author and subject indices has been fully computerized. The institute's campus is wi-fi enabled, hence students can access internet anywhere including library. A circular containing information of new books, magazines purchased, new national and international journals subscribed is circulated among the faculty members, showing the titles of books, magazines, regularly. The same is notified to students through library notice board.

PIMG has five Computer Labs which are all well equipped with computing resources to cater to the technological needs of the Institute. The infrastructure facilities are made available to the student for their maximum utilization. E.g. Extended hours for computer center and library, sharing of facilities for interdisciplinary and multidisciplinary programs.

The Institute has separate estate and housekeeping staff for repairs and maintenance. The Institute has its own subordinate staff also to look after the maintenance and cleanliness on daily basis. The Institute has good physical infrastructure for imparting education to the students. LCD projectors have been installed in each and every classroom to facilitate classroom teaching. The Institute has two seminar halls for organizing small cultural events, international conferences, extra mural lectures etc, with capacity of 300 and 100 students respectively.

The Institute has a Sports room for recreational purpose of students and faculty. Indoor games facility such as Table tennis, Carrom, Chess and badminton are available. The institute has a sports officer and playgrounds for outdoor sports like cricket, volleyball, basketball to name a few.

The institute has separate faculty lounge for Management, Commerce and Information Technology. Separate EDC, Moot Court room, Administrative office, Board rooms, admission cell, placement room etc.

6.3.6 Human Resource Management

The selected teachers undergo various faculty development programs funded by the institute in order to develop their teaching training abilities. Continuous training programs for the staff members are also conducted on different software to help them improvise their work efficiencies. The faculty and staff members are sponsored for attending seminars, conferences, quality initiative programmes and workshops twice in a year. The institute regularly organizes Conferences, Seminars Faculty Development programs, and academic forums to provide in-house facility to all the faculty members as well as students. Facility of Safety Insurance Premium for non teaching staff is provided.

The institute has a full-fledged training and placement cell for the students which take care of the development and preparations of the students for the corporate world. Sessions on careers, making right choices in life, decision-making, aptitudes, choice of a career and more are conducted by the Placement Cell. Two weeks skill development workshop is also organized by the placements cell for the students just before they start appearing for the campus placements so that their performance in the campus placement is at par with the industry needs.

The institute also has personality development cell in which faculty members work on the personality development of the students throughout their course. Also the institute keeps one lecture for personality development in every course it runs in every semester so that the development of the students is continuous. The Institute also has assigned faculty mentors to every section of every course who keep a trace of attendance, internal components and discipline of every students of the class he/she is mentoring. The students are also encouraged for participating in conferences, seminars and workshops organized by the Institute for presenting their research papers and developing skills.

6.3.5 Faculty and Staff recruitment

The Institute has a well established system of recruitment and selection. Advertisements regarding all vacancies for faculty and staff positions are published in both national and local Hindi as well as English news papers such as Time of India Ascent, Dainik Bhaskar etc. The institute adheres to all the guidelines

provided by AICTE and UGC for faculty and staff selection process. The compensation is also decided based upon the 28/17 article of UGC and yearly increments are also applied. The institute has applied sixth pay commission as well. The institute keeps a balance between the student teacher ration as well the adequate number of staffs are hired on timely basis. The permanent positions are decided by the committee formed by the university along with representative from the institute such as chairman and director of the institute. The ad-hoc faculty members are selected by in-house panel of experts such as Director of the Institute along with senior faculty member from the required specialization area. The selection is done through interviewing and demo classes.

6.3.6 Industry Interaction / Collaboration

The Institute organizes Extra mural lectures, seminars, workshops, mock interviews etc in which well known trainers and experts from the industries are invited to share their experiences with the students and help in students motivation, learning and personality development. Summer Training is an essential component of PIMG curriculum which provides practical orientation to the students. During summer training the students have to undergo rigorous training for gaining in depth knowledge and skills to understand the problems underlying the work situations and learn to work out their solutions. Summer training is arranged for the students of MBA II, BBA IV, B.Com IV, MBA Integrated VII, MBA integrated X semester students. Faculty guides help students during their summer training along with their industry guides.

Another vital ingredient of PIMG's philosophy of excellence in overall development is industrial visits. Industrial visits provide interface between educational and organizational environment and help the students in understanding the practical aspects of what they study in class room. The students of MBA, MBA Integrated, BBA, BCA & B.Com visit industrial units to understand how Management concepts and IT skills are applied in real settings. This helps them acquire applications oriented learning. Experts from industry, academics and senior administrative officers are also invited in the institute in different events such as invocation ceremonies of the new batches, international conferences, workshops, national fest etc. students interactions with all these eminent personalities so that students can get the benefit of their experience and profound knowledge. Faculty member of the institute continuously conduct training programs, MDP's, EDP's etc.

6.3.9 Admission of Students

The process of admitting students to various courses is carried out through the norms laid down by the Higher education, Bhopal and the Directorate of Technical Education (D. T. E), Government of M.P. The Admission Committee constituted for the purpose is entrusted with the task of monitoring the admission process. The candidates are selected on the basis of merit, interviews and entrance tests. Students from all sections of society irrespective of caste, creed, class and gender are admitted thereby keeping to the objective of education for all.

Admission process for PG courses laid by DTE is basically divided in two parts counseling for CMAT appeared students and college level counseling.

Admission process for UG courses earlier was laid by MP Higher Education and was divided into multiple counseling's. A list of student allotment was declared on the MP Higher education website. The

process included:

1. Registration
2. Document verification
3. Allotment

The Institute has been declared as Jain Minority by National Minority Commission New Delhi and the process of admission in UG Courses is different for the Jain Minority Institutes. The revised process that the Institute is using after getting Jain Minority status is as follows:

1. Student can now directly purchase the admission form if they fulfill minimum percentage criteria for admission in different UG Courses run by the Institute
2. Then the admission file of the student is prepared and the documents are verified by the document verification team.
3. The students submits the fees and the admission is confirmed

6.4 Welfare schemes for

Teaching	26,44,592.50
Non teaching	5,13,841.00
Students	30,08,386.00

6.5 Total corpus fund generated

Rs. 41,00,000/-

6.6 Whether annual financial audit has been done

Yes

✓

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	✓	An Inspection Team Of Jiwaji University, Gwalior), 1. Course: Date:09.05.2016 Team Members: <i>Dr. S.K. Shrivastava</i> , Sosin Chemistry, Jiwaji University, Gwalior <i>Dr. Suvigya Awasthi</i> , Sos In Management, Jiwaji University, Gwalior <i>Dr. S.K. Gupta</i> , Sos In Computer Science, Jiwaji University, Gwalior <i>Dr. Mukul Telang</i> , Sos In	✓	Internal Quality Assurance Cell (IQAC) Chairman: <i>Dr. S.S. Bhakar</i> Coordinator: <i>Dr. Navita Nathani</i> Members: <i>Dr. Garima Mathur</i> <i>Dr. Tarika Singh</i> <i>Dr. Tarika Singh</i> <i>Dr. Shailja</i>

		Pharmacy, Jiwaji University, Gwalior MBA, MBA(Integrated), BBA, BCA, B.Com 2. Date:13/05/2017 Team Members: <i>Dr. S.K. Singh</i> Sos In Commerce, Jiwaji University, Gwalior <i>Dr. Sanjay Kulshreshth</i> Law Institute, Jiwaji University, Gwalior <i>Dr. Yogesh Uppadhyay</i> , Sos In Management, Jiwaji University, Gwalior <i>Dr. Sanjay Gupta</i> Sos In Computer Jiwaji Universtiy Gwalior. Course: <u>B.Com</u> III.- Plan, <u>B.Com</u> III Hons. B.B.A.L.L.B. Hons., B.Com.L.L.B. Hons., B.A.L.L.B. Hons, <u>B.Sc.</u> Computer Science Hons.		Bhakar Prof. Nitin Paharia Prof. Sneha Rajput Prof. C K Dantre Prof. Nitin Shrivastava Prof. Rajesh Gupta.
Administrative	✓	Sunil Betala and Company	✓	Sunil Betala and Company

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☐ No ☒

For PG Programmes Yes ☐ No ☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The institute organizes a series of faculty workshops to suggest changes in the examination every semester. Some of the important examination reforms implemented by the institute are as follows:

1. Online Examination in internal assessment has been introduced.
2. New Innovative contests are organized by different clubs of the institute that is Marketing, Finance, IT and HR.
3. The marks of internal are transferred online to the examination centre and semester examination

result is online.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Faculty members are part of Board of studies and attend meetings and give suggestion in meetings organized by the university.

Faculty members of the Institute also take lectures in PhD course work organized by the university.

The Institute has full autonomy in designing the internal components of every course run by the institute. The institute has full autonomy in organizing non academic activities for students and training and development activities for faculty and staff.

6.11 Activities and support from the Alumni Association

The Institute organizes alumni meets every year and feedbacks of alumni's are gauged in these meets. Alumni's are also invited for Placements, judging different events and Extra mural lectures for students where they submit feedback of student's performance of students. Alumni's feedback is also collected from social networking sites such as facebook, twitter etc. Ideas for improvising student's performance in interviews as well as institute overall development are taken from the alumni and the institute tries to implement their feedbacks in the further progress of the institute.

Institute with the help of placement cell manages PIMG Face Book page as well as two Whatsapp groups that offer a platform for alumni and the present batch to interact, share and discuss about opportunities and growth in the corporate world as well as guidance regarding entrepreneurial ventures.

6.12 Activities and support from the Parent – Teacher Association

Parent's can submit their feedbacks to the class mentors, specialization coordinators, placement coordinators, discipline coordinator and director of the institute. Parents are also invited in various events organized by the institute such as Invocation ceremony, Cultural fest, etc where their feedback are invited, feedback of parents of meritorious students is also taken in the award ceremonies, parents are also invited as judges in different events and their feedbacks are invited. Parents complaints are also recorded and proper remedial actions are suggested to the parents.

6.13 Development programmes for support staff

Institute also emphasizes on the enhancement of skill of the support staff by organizing skill based workshops. There exist also the provisions for nominating the support staff members to attend the development workshops organized by other institutions. Some the workshops organized by the institute for the internal staff members are as follows:

- Training on admission process
- Workshop on use of new payment options such as Paytm, Mobile Wallets etc

- Workshop Banking facilities available for students, executives and faculty
- MIS workshop
- Store Training workshop
- Personality Development Workshop
- Workshop for the use of Scanner, printer
- Introduction to social networking sites etc.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Institute is continuously putting effort to make the use of eco-friendly products as well as taking initiative to make the campus eco-friendly. Some of the key Initiatives taken are as follows:

- Facilities on the campus have been designed to make use of natural light and ventilation.
- The equipments used in computer labs use less energy and are eco friendly.
- Rain water harvesting is done.
- Replaced old bulbs with CFL bulbs.
- Message displayed on Gate of each class room to 'Switch Off' Lights, Fans, LCD in class room before leaving, 'Remove the plug from the socket' whenever appliances are not in use.
- The campus has initiated a Anti-Plastic drive initiative by using paper / e-banners for all its programs.
- The institute organizes drives for old clothes donations which are recycled by distributing them to slum areas.
- The institute has a integrated software system which reduces the amount of paper uses in accounts, store, library, students section, exams, student assignments, students attendance, placement student assessment to name a few.
- Regular Plantation Camps are organized at various locations.
- Circulars and other important official information are sent through group mail-id of the Faculty. Important information related to students is available through web-site. Urgent information related to students is posted on social networking sites such as face book, what's app etc.
- Online registration of students is done for different campuses
- Online objective type tests are conducted for decreasing use of paper.
- Printouts on fair pages is avoided in most of the internal communications where rough pages can be used
- File folders and spirals are kept safe for re-use in order to decrease plastic waste.
- Environment safety seminars are organized by the institute on regular intervals
- Cycle rally was organized by the institute for generating awareness related to pollution free environment, decreasing consumption of scarce products such as petrol, diesel etc.
- Paper bags are used for kits provided during seminars, workshops, conferences etc.
- E-journals are launched

- | |
|--|
| <ul style="list-style-type: none">• E-books of seminars are launched |
|--|

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The institute has introduced various innovations and practices to develop our students professionally and socially responsible and to learn social values to be developed as the best citizens of our country. Following are some examples:

- **Oath ceremony on the eve of Earth Day (April 22, 2018)**

The environmental sustainability cell of PIMG organized an oath ceremony on the eve of Earth Day celebrated on 22 April, 2018. The ceremony took place during the valedictory session of the 17th National Case Writing Workshop held in the institute premises. About 120 participants were present during the session who took the oath. The dais was shared by Dr. S. S. Bhakar, Director, PIMG, Mr. Ashish Vaishya, MD, Precision Industrial Systems, Mr. Vikram Saha, GM. Canara Bank, Gwalior. The oath reads as:

1. I will plant at least five trees or saplings in my house or in my neighbourhood and nurture them.
2. I will ensure that my house is a clean house and my street is a clean street. I will ensure that the streets will not be a garbage dumping ground.
3. I will persuade the municipal authorities to lift the garbage without accumulation, keep the road approaches and drainage system clean at all times in my area.
4. I will not allow the drainage system of the neighbouring factories is let out into rivers or streams.
5. I will persuade the companies to get the effluent treated before it is drained into rivers.
6. I will minimize the use of fossil fuels and progressively change over to renewable energy both for household consumption and transportation.
7. I will work for conversion of municipal waste into fuel for generating electrical power.

8. I will conserve energy and promote green building concept wherever possible
9. I will teach my family members and friends & quot; Clean home leads to clean neighbourhood, clean neighbourhood leads to clean state, clean state leads clean nation, clean nation leads to clean planet earth & quot;.
10. I will activate water bodies in my neighbourhood wherever possible and ensure greenery around it.

- **Teacher's tree**

This is one of its kind initiative of the college. In this, every teacher is asked to plant trees which they will take care of. Name of the teachers planting it will be mentioned near to the tree. This activity takes place at the end of every month where teachers whose birthday fell in the month ending will plant trees with a promise to keep the campus and the environment clean. Activity has already been done for the months of September and October.

- **MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN PRESTIGE INSTITUTE OF MANAGEMENT, GWALIOR AND WORKSHOPOPEDIA, GWALIOR**

Workshopopedia, Gwalior, a workshop aggregation platform functional under the firm name Rapid Samadhan situated in Gwalior. An MOU has been signed between Workshopopedia and Prestige Institute of Management, Gwalior. This MOU will facilitate in the following areas -

1. Objectives of the MOU

The objectives of the MOU are:

- a) To promote and enhance academic interest between PIMG and Workshopopedia with respect to workshops.
- b) To provide advice for implementation of quality workshops in Workshopopedia.
- c) To encourage bright fellows of Workshopopedia to come for further studies at PIMG.
- d) To promote extra-curricular with respect to workshops between organizations.
- e) To support Workshopopedia with regard to facilitators base.
- f) To Promote and enhance Entrepreneurial Interest among Students of PIMG.

2. Technical Areas of Collaboration

- a) Support in terms of enhancing the facilitators base by allowing the faculty of PIMG to enrol in Workshopopedia as facilitators.
- b) Provide necessary help in organizing workshops at PIMG, to Improve the Exposure of the
- c) Usage of academic infrastructure of PIMG for Workshopopedia facilitators and fellows.
- d) Guidance for enhancement of functional model of Workshopopedia.

- **1st National Law Seminar conducted by Prestige Institute of Management, Gwalior on March 17, 2018.**

Prestige Institute of Management, Gwalior organized 1st National Law Seminar in collaboration with Jus Dicere on **“Role Of Law In Republic India” on March 17, 2018. The members of the Core committee were** Prof. Ashish Yadav (Coordinator) Prof. Satya Rishishwar (Co-Coordinator). Inaugural Ceremony was held on **17/3/18** wherein Chief guest and presiding officer was D.K. Paliwal (Retr. High Court Judge, Division Bench, Gwalior), Guest of Honor was Prof. (Dr.) S.C. Raina, (Vice Chancellor Himachal Pradesh National Law University), Special Guest were Prof. (Dr.) Nirmal Pagaria, Head of Dept. Indore Law College, Devi Ahilya Bai Vishvidhilaya, Indore, Mr. Raj Singh Niranjana Founder of TILA, was the Keynote Speaker, Dr. S.S. Bhakar (Conference Chairman) were also present on the dais. **Dignitaries on the Dias unveiled** The C.D. Form of Souvenir 1st National Law Seminar, Release of Tenth International conference, Brochure, National Case Writing Workshop Brochure, National RMW Brochure, Spandan 2018 Brochure

Overall we received 190 abstracts and more than 125 research papers. Overall **87** National delegates registered themselves from various part of country, more than 170 delegates registered for the Seminar across the state.

The academicians, Practitioners and students from various Institutions across the country like Indraprasth University, Delhi, NLIU Bhopal, Jagran lakeCity University, Bhopal, NLIU Lacknow, U.P., NLIU Roodkhi, Uttrakhand, Banaras Hindu University, U.P., Manipal University Jaipur, Devi Ahilya University, Indore, Madhya Pradesh, Amity University Gwalior MP, Delhi University, Delhi, MNLU, Mumbai, Amity University, GNLU, Gujrat, Amity

University, Noida, Jiwaji University, Gwalior, MLB college, Gwalior, M.P. In all 190 abstracts and more than 127 full-length research papers were received across the Nation.

- **Two more startup incubated by Entrepreneurship Development Cell in Prestige Institute of Management, Gwalior.**

1. **Startup Name: Toomely**

Name: Krishnkant Chaturvedi

Course & Batch: BBA (2015 - 2018)

Year of establishment: 2018

Startup Brief: Toomely is the homemade food aggregation platform aiming at serving mainly two sets of customers i.e. corporate guys and the people in the hospital by building a hyper-local community with decentralized monetization model.

2. **Organization Name: Workshopopedia**

Name: Kaushal Sahu

Year of Establishment: 2018

Brief Detail about the Organization: We are into education industry, we provide workshops and mentor/ trainers to colleges, schools and to corporate industries also.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Action taken report is as follows:

For promotion of research related activities following action were taken

- Research Center has been established to satisfy long felt need to satisfy research scholars.
- In all 48 research scholars and 16 research guides are there in the institute.

- ‘Research Policy’ for the promotion of research has been created and circulated in which
- Organized **International Conference** on the Theme: **Measure, Manage and Facilitate Change to Harness Organizational Potential** (January 06-08, 2018)
- Organized Four days 9th **National Research Methodology Workshop** from 24-27, August, 2017.
- Organized 1st National Law Seminar on “**Role of Law in Republic India**” on 17 March, 2018.
- Organized 17th **National Case Writing Workshop** being organized by **Prestige Institute of Management Gwalior** during April 20-22, 2018.

A number of social activities has been organised by the institute for the **Holistic development of the students and** inculcating social value system. Some of the activities are as follows:

- **PeoplEarth, HR Club of PIMG** distributed daily utility items to 50 blind girl child at AATMA JYOTI HOSTELS under the name of ‘**Aashayein**’.
- To keep the environment greener and cleaner, Prestige Centre for Environmental Sustainability took an initiative for Plantation, Cleanliness Programs, Oath ceremony for Earth’s Day and Teacher’s Tree concepts were introduced.
- Bicycle Rally was organised by the Prestige Rotaract Club to create awareness for environmental safety during Diwali.

IQAC with the help of all institutional departments invited many dignitaries from international as well as national platform for interacting with students and faculties. Following special lectures and talk were organized by inviting eminent personalities -

S.No.	Name of the Organization	Name of the Person Visited	Designation	Date of EML
1	Face Academy	Kiran Sharma	Regional manager	02.01.2018
2	Indira Gandhi Haryana State University	Prof. S.P. Bansal	Vice Chancellor,	01.01.2018
3	IIML	Prof. B.K. Mohanti	Professor	01.01.2018
4	Delhi University	Prof. Sanjay Sehgal	Dept. of Financial Studies,	01.01.2018
5	Dogangursoi, Washington State	Dr. Robert L. Williams	Professor	01.01.2018

	University, USA			
6	Music University, gwalior	Prof. Lovely Sharma	Vice Chancellor	02.01.2018
7	University of The western Capetown South Africa	Prof. Ravinder Raina	Professor	02.01.2018
8	Dogangursoi, Washington State University, USA	Ms. Helena A. Williams	Associate Professor	02.01.2018
9	Book My Colleges	Aarti Matani	HR Manager	03.01.2018
10	Just Dial	Aditi Jha	Manager Talent Acquisition	11.01.2018
11	Jaro Education	akbar khan	Manager HR	18.01.2018
12	Uas International	Akshay Pathania	Head HR	25.01.2018
13	TCIEXpress	Anand Jha	Vice President	17.02.2018
14	Byju's	anisha agarwal	Manager Talent Acquisition	24.02.2018
15	S&P Global	Bindi shah	Lead: Campus Hiring	28.02.2018
16	Delloite	David Joshua	Vice President	22.02.2018
17	Naukri.com	Desmond david	Marketing Manager	22.03.2018
18	Badrinarayan Rubbers	Dharmendra Sharma	Director	15.03.2018
19	HDFC Life Insurance	Dheeraj Jain	Manager Hiring	27.03.2018
20	Vistaar Financial	Gowthami	HR Manager	31.03.2018
21	Capital Via	Guarav Grag	Head HR	11.04.2018
22	Yahoo Peoplite	Ishita	Manager Hiring	17.04.2018
23	Travel Triangle	Jatin pamnani	Lead: Campus Hiring	07.04.2018
24	Vivo Mobiles	Jitendra Mishra	Central India Head	24.04.2018
25	India Infoline	Megha agarwal	Manager Hiring	2.06.2018
26	Nivesh.com	Mohit mahesswari	Marketing Manager	08.06.2108
27	Precision Industrial Systems	Ashish Vaishya	Managing Director	22.04.2018
28	SRF Malanpur	Santosh Pathak	Plant Head	22.04.2018
29	Akzonobel	Sunil Kumar	HR, Manager	20.04.2018
30	Punj lloyd	D.K. Raghuvanshi	Associate Vice president	20.04.2018
31	Jiwaji University	Prof. Yogesh Upadhyaya	Dean, SOS in Management	20.04.2018
32	Teleperformance	Kanupriya Mishra	Manager HR	04.05.2018
33	Linkruit	Kirtan Aulakh	Director	07.05.2018
34	ECLINICAL	Krupal Pancha, Rakshit Thaker	HR Manager	22.05.2108
35	Career Launcher	Manisha Motiramani	Center Incharge	18.05.2018

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. **Technical Entrepreneurship Development Program** (Annexure IV)
2. **PRAYAS 2017 - One month of Social Services Activity** (Annexure V)

**Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

PIMG has always shown concern towards environmental issues. The institute promotes use of environment friendly equipment and water conservation techniques. The Institute makes use of Rotaract Club students to popularize and undertake tree plantation in the community. These exercises are done regularly. Some of the contribution towards environmental awareness/protection is as follows:

- **Plantation Day on 15th July 2017 at PIMG Campus -**
The National Service Scheme (NSS) are organized Plantation at PIMG Campus on 15th July 2017. All Faculty, Staff and Students are participated the event, total 30 plants planted up in premises. The First Plant was planted up by Respected Director Dr. S.S. Bhakar Sir.
- **Installation of Vermicompost Plant-**
Institute has developed a Vermicompost plant for better Management of Wet waste from Canteen Kitchen, dry leaves, waste paper and other material recycling purpose, Institute has set up a vermicompost plant in October 2016. All the wet waste material is now used to prepare vermicompost for plants.
- **Earth Day Celebration on 22nd April, 2017-**
Earth Day is an annual event, celebrated on April 22. It was first celebrated in 1970, and is now coordinated globally by the Earth-Day-Network and being celebrated in more than 193 countries each year. In India Ministry of Earth Sciences and its Institutes are celebrating Earth Day on 22nd April every year. The Theme of this Earth Day during 2017 was “Environmental and Climate Literacy”. This year the Earth Day event was organized by the “Prestige Centre for Environmental Sustainability”. Under this, “Best Out of Waste” competition was held, the students from different courses participated in it and brought mindboggling items made from waste. The Under Graduate as well as Post

Graduate students were encouraged to volunteer and to participate in this event. The promotion of the same has been done by the student volunteers in the Institute. Mrs. Pratima S. Mathew, Deputy Commandant, 13th battalion SAF, Gwalior, was invited as the Chief Guest in the event. A documentary was also shown to students on the “Forest Man of India”.

- **World Tourism Day Celebration (27 September, 2017)**

Tourism these days seeks for the activities which are sustainable in nature i.e., those are not harming the nature and not resulting in the disbalancing of ecology by keeping the resources in a way that those can be utilized by the upcoming generations. Keeping itself centered to the theme ‘International Year of Sustainable Tourism for Development’ of UNWTO for the year 2017, Institute this time decided to celebrate this day differently so a plantation drive was organized in the premises to celebrate this World Tourism Day.

- **Cycle Rally for Promoting Eco-friendly Diwali**

A rally to promote eco-friendly Diwali was conducted on October 8, 2017 from Baijatal to Theme Road, Katoratal, Gwalior. In order to create awareness among the citizens of the city, students of college put in their best efforts to make the rally a successful one. For that, they made posters, flags and also made a human chain at the source and the destination points respectively.

- **Teacher’s tree**

This is one of its kind initiative of the college. In this, every teacher is asked to plant trees which they will take care of. Name of the teachers planting it will be mentioned near to the tree. This activity takes place at the end of every month where teachers whose birthday fell in the month ending will plant trees with a promise to keep the campus and the environment clean. Activity has already been done for the months of September and October.

- **Teak Plantation**

Teak plants which are commonly famous for its valuable, durable and beautiful wood were planted in the campus in large numbers which is 115 to make the college campus more beautiful.

- **Poster Making Competition**

Not limiting itself to the premises of the institute, Environment cell tried to extend its reach to the by conducting an event for school kids from class VIII onwards. Students were invited from different schools of the city for the poster making competition on the theme **Healthy Ocean Ecosystem** on 21.11.17. A total of **65** students represented their schools at the competition. In a way to greet the efforts of the students they were awarded with the certificates and the best three were awarded with the cash of 1000/-, 700/- & 500/-. To gear up their energy levels, they were provided with refreshments at the institute.

- **Oath ceremony on the eve of Earth Day (April 22, 2018)**

The environmental sustainability cell of PIMG organized an oath ceremony on the eve of Earth Day, annual event celebrated on 22 April, 2018. The ceremony took place during the valedictory session of the 17th National Case Writing Workshop held in the institute premises. About 120 participants were present during the session who took the oath. The dais was shared by Dr. S. S. Bhakar, Director, PIMG, Mr. Ashish Vaishya, MD, Precision Industrial Systems, Mr. Vikram Saha, GM. Canara Bank, Gwalior. The oath reads as:

I will plant at least five trees or saplings in my house or in my neighbourhood and nurture them. I will ensure that my house is a clean house and my street is a clean street. I will ensure that the streets will not be a garbage dumping ground. I will persuade the municipal authorities to lift the garbage without accumulation, keep the road approaches and drainage system clean at all times in my area. I will not allow the drainage system of the neighbouring factories is let out into rivers or streams. I will persuade the companies to get the effluent treated before it is drained into rivers. I will minimize the use of fossil fuels and progressively change over to renewable energy both for household consumption

and transportation. I will work for conversion of municipal waste into fuel for generating electrical power. I will conserve energy and promote green building concept wherever possible. I will teach my family members and friends "Clean home leads to clean neighbourhood, clean neighbourhood leads to clean state, clean state leads clean nation, clean nation leads to clean planet earth". I will activate water bodies in my neighbourhood wherever possible and ensure greenery around it.

After the oath, Plantation was done by the Director of PIMG, Dr. S. S. Bhakar and other faculty members of the institute.

7.5 Whether environmental audit was conducted?

Yes

7.6 Any other relevant information the institution wishes to add (for example SWOT Analysis)

NA

Annexure IV

A. Best Practices – (Data Sheets)

1. Title of the Practice: Technical Entrepreneurship Development Program

2. The context that required initiation of the Practice

India is a developing country which is looking for growth in every area. Central government had a plan to introduce 100 smart cities in India with the investment of central and state funds. Gwalior has been chosen one of these cities under smart city initiative. Gwalior Municipal Corporation is planning to undertake many infrastructure development works for smart city. This has provided an opportunity for budding entrepreneurs to start their business in Technical field and help the nation to achieve smart cities target. Prestige Institute of Management has evaluated it as serious opportunity for our students. The institute has decided to organise a Technical Entrepreneurship Development Program for the students having technical degree or diploma.

3. Objectives of the Practice

- To provide the knowledge to the technical students about entrepreneurship.
- To provide them all the technical, financial and behavioral knowledge of business and the business organization.
- To train them in developing the DPR to start any new business.
- To teach them about the risk taking and difficulty faced in any business.
- To provide them the details of various government schemes and the procedure to apply for the loan, subsidy and permission.
- To provide them practical learning of technical business and their future prospects.
- To increase their confidence and encourage them to better career making.
- To facilitate them for the development of communication, knowledge and personality.

4. The Practice

PIMG organized a one and a half month long Technical Entrepreneurship Development Program in association with MPCON, Gwalior from November 6, 2017 to December 18, 2017. It had strength of 25 students. The program was on low cost building material and was specially targeted for students from science and technology background.

For becoming participants, the applicants of the program had to undergo rigorous interview process. The program was designed in such a way so that the students may learn the use of technology in identifying business opportunities in manufacturing and service sectors.

5. Obstacles faced if any strategies adopted to overcome them

Being a management student, it was not easy to plan the entrepreneurship program for the technical students. One of the problems faced by the institute was registration of technical student. Initially few students have shown the interest but they were not very sure to join it. Here the program coordinator and their team took the initiative. They went personally in all the classes to announce the event. They personally encourage all the students one by one. Their initiation triggered the response in the students. Another issue was the duration of the program. It was planned as one and half month long program which students had apprehension about their studies. It was told to them their studies won't effect because of program as the whole schedule was designed in a way so that they can attend their classes while attending the program. After that participants have shown their interest to attend the workshop.

6. Impact of the practice

The program was having considerable impact on the thinking of the technical students. They have become more positive about their career making. One thing noticed that they wanted to start new businesses and wanted to play a major role in the society. The details of the program is as follows -

The programme was inaugurated by Er. Ashish Bhargava, Zonal director MPCCon and Dr. S. S. Bhakar on Nov 6, 2018. The lectures on conduct of market survey, essential technical skills for digital marketers and opportunities in service marketing for technology based entrepreneurship were the most appreciated lectures. Besides this the lectures on personality development, goal setting were also conducted to improvise behavioural skills of budding entrepreneurs. The biggest challenge in front of entrepreneur is to manage time and to keep in mind the same some of the lectures were conducted on time management and stress management as well. Apart from this the sessions were conducted on preparation of project feasibility report, Intellectual property rights and legal formalities for establishing SSI. A

visit to Taragram, Orchha was also planned in the end of the programme where students visited small and cottage units of handicrafts, fly ash bricks and stationary products.

Valedictory - The certificates were distributed in the valedictory ceremony by Dr SS Bhakar, Director PIMG and Mr. Ashish Bhargav, Chief Manager MPCON and Mr. Anoop Goswami, HR Manager, MPCON.

7. Resources required

There were resources required to conduct the program. Since program was intended to include audio visual methods for training so a training room or seminar hall was required for one and half month with all such facilities. Another resource required was trainers to take different sessions during the program.

8. Contact person for further details: Dr. Navita Nathani & Dr. Ravindra Pathak

Annexure V

B. Best Practices – (Data Sheets)

1. Title of the Practice: PRAYAS 2017 - One month of Social Services Activity

2. The context that required initiation of the Practice

Prestige institute of Management Gwalior is always having the objectives to develop the students who are professionally qualified but socially responsible also. Institute is ensuring all round development of students by involving them in curricular, co-curricular and extracurricular aspect. In today's time, students are more involved in studies and other activities but they never participate in social activities. Increasing use of mobile phone and internet, students do not take part in social events. To inculcate this habit and to excel them on all fronts including their development of not only intellectual quotient but also social and most importantly emotional quotient many activities beyond classroom are organized time to time. The activity was planned to sensitise the students about social values and social aptitude among them.

3. Objectives of the Practice

- To develop the Social Service Orientation among students.
- To involve them in various social services.

- To provide them the knowledge of conducting social events.
- To sensitize them towards the need of society.
- To develop them as a good citizen of the country.
- To involve them in the process of society development.

4. The Practice:

Institute has various platforms for the students to cater the society in different manner; Rotaract club of Prestige Gwalior is one of them. It is a totally student driven club under the aegis of Rotary International. This club has conducted so many activities for the underprivileged sections of the society. Members of Rotaract Club of Prestige Gwalior are continuously stepping towards the success of their goal of achieving 100 percent adult literacy in Chinor village.

The institute has conducted one social service activity each day for one month. Every day different activity was conducted. Rotaract club of Prestige Gwalior Organized various activities time to time, this year Rotaractors have celebrated a “Rotaract services Month” in month of December 2017 under which they have organized 31 activities starting from 1st December 2017 – 31 December 2017.

5. Obstacles faced if any strategies adopted to overcome them:

To conduct one month full of activities require lots of planning and organizing skills. The activity was aimed to target the student’s involvement and execution by them also. It needs lots of effort and coordination among students. Many problems faced during the activities. One of the problems was arranging resources to conduct the activities. Here the students have volunteered, took the initiative and arranged all small to big things during the execution. Since every day different activities were planned so we distribute the responsibilities to different group of students. This is how; we involved maximum students during the event.

6. Impact of the practice

The activity has good impact over students. It develops the students who are professionally qualified but socially responsible also.

In this service month they have organized PRAYAS 2017 warm cloth collection drive, Session on Cyber crime by MP Police, Session on Time management and Rights of Women by JCI,

Session on Human rights by International Human rights Organization in association with Giants group of Gwalior, Service by Team Rotaractors in Orphanage house, Multi Specialty medical camp, Seminar on Environment safety by PF Commissioner Gwalior, Inter college painting competition, EML on Insurance Industry by Santwani Associates, Inter school quiz competition in association with Raj Express Gwalior wherein 40 schools have participated.

Service by team Rotaractors for Swachhata Mission, Industrial visit for Rotaractors at Kurl-on Malanpur, Career Guidance Seminar by Director Dr. S.S. Bhakar for UG final year students, 2 days computer literacy program for senior citizens, Intra college Debate competition on Demonetization,

Also, Best out of Waste activity where 64 teams have participated, Christmas celebration by Rotaractors, one day Workshop on digital marketing, Traffic awareness seminar by Addl. S.P. Traffic Ajay Tripathi, were organized to name a few.

7. Resources required

There were resources required to conduct the program. Since program was intended to do lots of charitable work, so it was required various resources includes old clothes, medicines, food items, waste material, audio visual methods for training so a training room or seminar hall was required for one month with all such facilities. Another resource required was trainers to take different sessions during the program. Institute helps to provide all such resources to conduct such program.

8. Contact person for further details: Prof. Abhay Dubey

ANNEXURE VI

EXPENDITURE ON PROMOTION OF RESEARCH

<u>CONFERENCE, WORKSHOP & SEMINARS EXPENSES</u>	
BOOT CAMP EXP	1,82,099/-
CASE WRITING WORKSHOP EXP.	1,45,408/-
GLOBAL CASE COMPETITION EXP.	1,48,107/-
INTERNATIONAL CONFERENCE EXP.	12,07,967/-
KRITI EXP.	87,672/-
NATIONAL FINANCE SEMINAR EXP.	1,04,023/-
NATIONAL LAW.SEMINAR EXP.	2,40,839/-
NATIONAL MARKETING SEMINAR EXP.	1,36,223/-

NATIONAL SEMINAR EXP.	3,38,996/-
RESEARCH METHODOLOGY EXP.	2,72,228/-

TOTAL	26,22,316/-