



PRESTIGE

INSTITUTE OF MANAGEMENT & RESEARCH, GWALIOR

AN AUTONOMOUS INSTITUTE ACCREDITED WITH UGC NAAC GRADE 'A' AND NBA (AICTE)

May04, 2023

Notice

All the faculty members are hereby informed that meeting of Internal Quality Assurance Cell (IQAC) is scheduled to be held on May10, 2023 at 05:30 pm in Boardroom.

Meeting Agenda:

- Confirmation of Minutes of previous meeting.
- Discussion on the proposed architectural plans and construction initiatives within the college campus.
- Review of Admission status for the Academic Year 2023-24 and scholarship test Q-rious 2023.
- Debrief on the 14th International Conference Sponsored by AICTE (11-12 Feb, 2023).
- Debrief of Silver Jubilee Celebration of PIMR, Gwalior.
- Discussion on proposal for an Intellectual Property Rights (IPR) Workshop.
- Discussion on tutorial classes for underperforming students and enhancing the aptitude of students across all courses.
- Discussion and allocation of Faculty Members responsibilities for upcoming Academic Session.
- Discussion on training workshop on Business Simulation for faculty.
- Discussion on proposals and plans for upgrading and enhancing the institution's infrastructure.
- Any other point with the permission of chairman.


Dr. Nishant Joshi

Director
Director & Chairman IQAC
Prestige Institute of Management
& Research, Gwalior (M.P.)



PRESTIGE

INSTITUTE OF MANAGEMENT & RESEARCH, GWALIOR

AN AUTONOMOUS INSTITUTE ACCREDITED WITH UGC NAAC GRADE 'A' AND NBA (AICTE)

IQAC Meeting Minutes dated May10, 2023

- The meeting was chaired by Dr.Nishant Joshi Chairman IQAC and Director Prestige Institute of Management and Research, Gwalior.
- The meeting began by presenting an overview of the new building plan for construction of building premises was passed by development authority and highly appreciated by all members.
- Coordinator Silver Jubilee provided an overview of the recently concluded Silver Jubilee celebrations, highlighting the significance of the event, issues and the collective effort put into making it successful.
- Mr NitinPahariapresented status of the number of admission in all courses for the academic year 2023-24.
- Q-rious Coordinator presented strategies for promoting and publicizing the event to attract a wider audience. This included social media campaigns, flyers, email invitations, and tele calling.
- Tutorial classes for weak students on every Saturday is appreciated by IQAC.
- Dr.Tarika Singh insist and ask internal assessment coordinator to share requirements of aptitude classes for courses.
- IQAC shared schedule of training workshop of Business Simulation for faculty.
- Chairman informed fornew academic session 2022-23 responsibilities allocation for faculty members and how it contributes to the overall efficiency of the institution.

Status of last meeting minutes

Discussion on proposal of faculty promotion through University College Code 28/17.: Successfully conducted on 07.02.203.
NAAC AQAR New guidelines and Date extension.: Informed and implemented.
Discussion on preparation of Admission Cycle 2023-24 and entrance test like CUET and CMAT.: The preparation for the admission cycle 2023-24 has been completed and admission process started successfully.
Discussion on preparation Silver Jubilee of PIMR, Gwalior.: Successfully organized.
Discussion on preparation of course file by subject faculty.: Course files by subject faculty were prepared and submitted.
Discussion on proposal of Business Simulation to be introduce for Students.: Date for Business Simulation workshop for faculty was finalized.
Discussion on progress report on IQAC Initiatives.: Reviewed and discussed.

- Vote of thanks proposed by IAQC coordinator.



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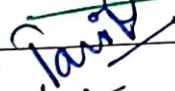
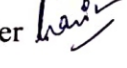



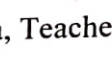

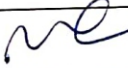
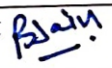
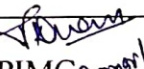
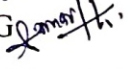
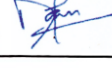
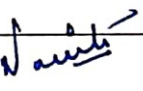
INSTITUTE OF MANAGEMENT & RESEARCH, GWALIOR

AN AUTONOMOUS INSTITUTE ACCREDITED WITH UGC NAAC GRADE 'A' AND NBA (AICTE)

Internal Quality & Accreditation Committee (IQAC)

Year 2022-2023

Following members have attended the meeting of IQAC dated May 10, 2023.

S.No		
1.	Chairperson	Dr. Nishant Joshi 
2.	Senior Teachers	Dr. Tarika Singh, Teacher  Dr. Garima Mathur, Teacher  Dr. Prabal P Singh, Teacher  Dr. Sneha Rajput, Teacher  Mr. Nitin Paharia, Teacher  Dr. Chanda Gulati, Teacher  Dr. Brahmmanand Sharma, Teacher 
3.	Administrative Officer	Mr. Nitin Shrivastava 
4.	Industry Nominee	Shri Bhupendra Jain, Industrialist 
5.	Employers Nominee	Mr. Avinash Mishra, GM, HR and Admin, Godrej Consumer Pvt Ltd.
6.	Alumni Representative	Mr. Sudeep Agrawal, Alumni, Asst Manager, Axis bank
7.	Students Representative	Ms. Pinaz Khan, Student, PIMR  Mr. Samarth Pradhan, Student, PIMR 
8.	Representative from Management	Shri Dipin Jain 
9.	IQAC Coordinator/Director	Dr. Navita Nathani 



PRESTIGE

INSTITUTE OF MANAGEMENT & RESEARCH, GWALIOR

AN AUTONOMOUS INSTITUTE ACCREDITED WITH UGC NAAC GRADE 'A' AND NBA (AICTE)

January 03, 2023

Notice

All the faculty members are hereby informed that meeting of Internal Quality Assurance Cell (IQAC) is scheduled to be held on January 07, 2023 at 05:30 pm in Boardroom.

Meeting Agenda:

- Confirmation of the Minutes of the Previous Meeting
- Deliberation on the Proposal for Faculty Promotion as per University College Code 28/17
- Review of New Guidelines and Extension of Deadlines for the NAAC AQAR Report
- Discussion on the preparation of the Admission Cycle for 2023-24, Including the importance of entrance tests (CUET and CMAT) in upcoming admission cycle.
- Discussion on preparation Silver Jubilee of PIMR, Gwalior.
- Discussion on preparation of course file by subject faculty.
- Consideration of the proposal to introduce Business Simulation for Students.
- Any other point with the permission of chairman.

Dr. Nishant Joshi

Director
Director & Chairman IQAC
Prestige Institute of Management & Research, Gwalior (M.P.)



PRESTIGE

INSTITUTE OF MANAGEMENT & RESEARCH, GWALIOR

AN AUTONOMOUS INSTITUTE ACCREDITED WITH UGC NAAC GRADE 'A' AND NBA (AICTE)

IQAC Meeting Minutes dated January 07, 2023

- The meeting was chaired by Dr.Nishant Joshi Chairman IQAC and Director Prestige Institute of Management and Research, Gwalior.
- The chairman began the meeting by providing an overview of the proposal, outlining the key aspects of University College Code 28/17 related to faculty promotions.
- New format of AQAR would apply for current session and hence coordinator suggested to have training session to sensitize teachers. Coordinator also informed about extended date of NAAC AQAR submission.
- The Director of PIMR, Gwalior, provided an overview of the upcoming Silver Jubilee celebration. It was mentioned that the institute will be completing 25 years of its establishment, and the event aims to commemorate this significant milestone.
- Mr NitinPahariapresented an overview of the upcoming admission cycle for the academic year 2023-24. Key dates, application process, eligibility criteria, and the timeline for admission-related activities were discussed.
- Dr.Tarika Singh asked subject faculty to prepare and submit course file of their respective subject.
- The Head of the Institution presented a proposal to introduce a business simulation program for students. The aim of the program is to provide students with a hands-on learning experience in real-world business scenarios.
- The IQAC Coordinator presented a comprehensive progress report on the various initiatives undertaken by the IQAC.

Status of last meeting minutes

Upskilling of Research aptitude. 1 st Editorial conclave organized for publishing research paper in high index journals such as ABDC, Scopus, WOS etc. Separate workshop conducted for students on various statistical and research software such as Mendeley (Reference Management software), e-Views, SPSS, AMOS, and Jamovi etc.
Discussion on preparation of Spandan 2022: Successfully organized.
Discussion on proposal of CO – PO workshop for faculty. Successfully organized on 19-20 December, 2022.
Discussion on AICTE sponsored 14th International Conference 2023. Themes Sub-themes, Schedule of Technical Session, Panellist, Speakers and Guest were finalized.
Debrief on AICTE Sponsored ATAL FDP organized from 19th – 30th September, 2022.: Conducted.
Discussion on Academic Audit and Feedback: Student, stakeholder's feedback collected as routine activity and internal academic audit is under process.
Discussion on proposal of Environment, Green and Energy Audit: under process

- Vote of thanks proposed by IAQC coordinator.



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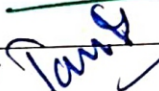


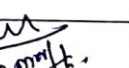
INSTITUTE OF MANAGEMENT & RESEARCH, GWALIOR

AN AUTONOMOUS INSTITUTE ACCREDITED WITH UGC NAAC GRADE 'A' AND NBA (AICTE)

Internal Quality & Accreditation Committee (IQAC)

Year 2022-2023

Following members have attended the meeting of IQAC dated January 07, 2023.

S.No		
1.	Chairperson	Dr. Nishant Joshi 
2.	Senior Teachers	Dr. Tarika Singh, Teacher  Dr. Garima Mathur, Teacher  Dr. Prabal P Singh, Teacher  Dr. Sneha Rajput, Teacher  Mr. Nitin Paharia, Teacher  Dr. Chanda Gulati, Teacher  Dr. Brahmmanand Sharma, Teacher 
3.	Administrative Officer	Mr. Nitin Shrivastava 
4.	Industry Nominee	Shri Bhupendra Jain, Industrialist
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7.	Students Representative	Ms. Pinaz Khan, Student, PIMG  Mr. Samarth Pradhan, Student, PIMG 
8.	Representative from Management	Shri Dipin Jain 
9.	IQAC Coordinator/Director	Dr. Navita Nathani 



PRESTIGE

INSTITUTE OF MANAGEMENT & RESEARCH, GWALIOR

AN AUTONOMOUS INSTITUTE ACCREDITED WITH UGC NAAC GRADE 'A' AND NBA (AICTE)

October 05, 2022

Notice

All the faculty members are hereby informed that meeting of Internal Quality Assurance Cell (IQAC) is scheduled to be held on October 12, 2022 at 05:00 am in Boardroom.

Meeting Agenda:

- Approval of Minutes from the Previous Meeting.
- Enhancing Research proficiency among Faculty and Students.
- Consideration of the proposal of 1st Editorial Conclave in January, 2023.
- Incorporation of Corporate Roundtable in Institute Annual Management & IT Fest "Spandan 2022".
- Review of preparation for AICTE sponsored 14th International Conference 2023.
- Feedback on AICTE Sponsored ATAL FDP organized from September 19th to September 30th, 2022.
- Exploration of a Proposal for a Curriculum Outcome (CO) - Program Outcome (PO) Workshop for Faculty.
- Discussion on Academic Audit and feedback.
- Discussion on renewal of Environment, Green and Energy Audit.
- Status Update on Action Items from the Previous Meeting.
- Any other point with the permission of chairman.

Dr. Nishant Joshi

Director & Chairman IQAC

Prestige Institute of Management
& Research, Gwalior (M.P.)



PRESTIGE

INSTITUTE OF MANAGEMENT & RESEARCH, GWALIOR

AN AUTONOMOUS INSTITUTE ACCREDITED WITH UGC NAAC GRADE 'A' AND NBA (AICTE)

IQAC Meeting Minutes dated October 12, 2022

- The meeting was presided by Dr. Nishant Joshi Chairman IQAC and Director Prestige Institute of Management and Research, Gwalior.
- Dr. Navita Nathani and Coordinator International Conference updated about upskilling of research aptitude initiation for faculty and students through editors' conclave to be organized on 28th January, 2023 with reputed journal's editors.
- Mr. Abhay Dubey shared status of Spandan 2022 starting from October 15 – 20, 2022.
- IQAC appreciated preparation status of AICTE sponsored 14th International Conference on Industry 4.0: Optimizing Operations and Shaping the future of Business" in association with AIBPM Indonesia and Emerald as our Academic Partner which will be held on February 11th and 12th, 2023.
- IQAC proposed workshop on CO-PO alignment to ensure better curriculum delivery and assessment practices.
- IQAC discussed on conduction of Academic audit, feedback, Environment, Green and Energy audit for the institute.

STATUS OF LAST MEETING MINUTES

- Submission of session plans and adherence of academic calendar- **Plans submitted by all the teachers**

- Discussion on preparation of AICTE-ATAL FDP scheduled from 19.09.2022 – 30.09.2022- **Successfully organized in blended mode (19-24, 2023: Online and 25-30, 2023: offline),**

- Discussion on theme and proposal of 14th International Conference 2023 submitted to AICTE portal for grant- **Promotion is going on and the list of experts for the conference was finalized**

- Planning of Invocation and Orientation Program for the new batches- **Successfully coordinated by Invocation coordinator**

- Discussion on proposal of Annual Fest for upcoming session- **Schedule of SPANDAN IT AND MANAGEMENT FEST was shared and promoted.**

- Discussion in inclusion of Outbound activities in Orientation Program 2022 – **Successfully conducted for New batch 2022-23.**

- Proposal of teacher sensitization for NEP Adoption: **Organized successfully.**

- Vote of thanks proposed by IAQC coordinator.



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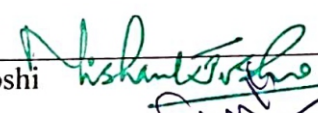
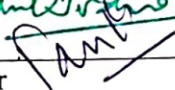
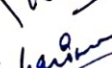
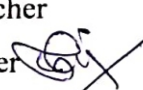



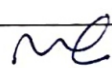
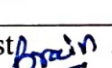
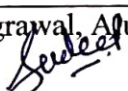

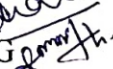
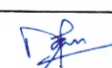
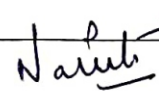
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Internal Quality & Accreditation Committee (IQAC)

Year 2022-2023

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2.	Senior Teachers	Dr. Tarika Singh, Teacher  Dr. Garima Mathur, Teacher  Dr. Prabal P Singh, Teacher Dr. Sneha Rajput, Teacher  Mr. Nitin Paharia, Teacher  Dr. Chanda Gulati, Teacher  Dr. Brahmmanand Sharma, Teacher 
3.	Administrative Officer	Mr. Nitin Shrivastava 
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5.	Employers Nominee	Mr. Avinash Mishra, GM, HR and Admin, Godrej Consumer Pvt Ltd.
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7.	Students Representative	Ms. Pinaz Khan, Student, PIMG  Mr. Samarth Pradhan, Student, PIMG 
8.	Representative from Management	Shri Dipin Jain 
9.	IQAC Coordinator/Director	Dr. Navita Nathani 



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INSTITUTE OF MANAGEMENT & RESEARCH, GWALIOR

AN AUTONOMOUS INSTITUTE ACCREDITED WITH UGC NAAC GRADE 'A' AND NBA (AICTE)

July 16, 2022

Notice

All the faculty members are hereby informed that meeting of Internal Quality Assurance Cell (IQAC) is scheduled to be held on July 23, 2022 at 05:30 PM in Boardroom.

Meeting Agenda:

- Discussion on the Academic Session Planning for 2022-23.
- Submission and Compliance Review of Session Plans in accordance with the Academic Calendar.
- Discussion regarding the forthcoming AICTE-ATAL Faculty Development Program scheduled from September 19, 2022, to September 30, 2022.
- Consideration of the theme and proposal for the 14th International Conference in 2023, including the submission status and progress of the AICTE Grant application.
- Strategic Planning for the Invocation and Orientation Program for the incoming cohorts of 2023.
- Exploration of the Inclusion of Outbound Activities within the Orientation Program for 2022.
- Proposal for Faculty Sensitization on NEP (National Education Policy) Adoption through the Faculty Forum.
- Review of the Proposal for the Annual Festival for the upcoming academic session.
- Any other point with the permission of chairman.

Dr. Nishant Joshi

Director
Director & Chairman IQAC
Prestige Institute of
& Research, Gwalior (M.P.)



PRESTIGE

INSTITUTE OF MANAGEMENT & RESEARCH, GWALIOR

AN AUTONOMOUS INSTITUTE ACCREDITED WITH UGC NAAC GRADE 'A' AND NBA (AICTE)

IQAC Meeting Minutes dated July 23, 2022

- The meeting was chaired by Dr. Nishant Joshi Chairman IQAC and Director Prestige Institute of Management and Research, Gwalior.
- Dr. Tarika Singh discussed about the preparation and submission of session plans by the teachers of department and adherence to academic calendar.
- Conference convener proposed functional committees list and themes and sub themes of 14th International Conference 2023 scheduled on 11-12 February, 2023.
- Mr. Abhay Dubey initiated the conversation of discussing about the invocation and orientation program for the new intake batch of 2022-23.
- Dr. Garima Mathur updated about the preparations of the AICTE sponsored blended ATAL FDP from 19th -30th September 2022 and Grant received for FDP.
- IQAC appreciated inclusion of outbound activities in Orientation Program of New batch 2022-23.
- IQAC proposed sensitization session for teachers for NEP adoption in all UG courses through faculty forum.
- Vote of thanks proposed by IQAC coordinator.



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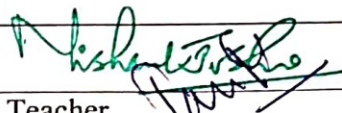
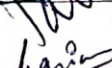
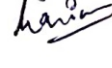
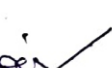

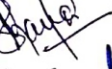
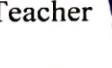

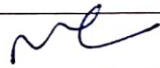

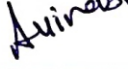

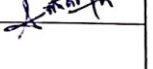

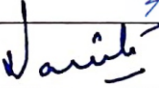
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Internal Quality & Accreditation Committee (IQAC)

Year 2022-2023

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S.No		
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2.	Senior Teachers	Dr. Tarika Singh, Teacher  Dr. Garima Mathur, Teacher  Dr. Prabal P Singh, Teacher  Dr. Sneha Rajput, Teacher  Mr. Nitin Paharia, Teacher  Dr. Chanda Gulati, Teacher  Dr. Brahmmanand Sharma, Teacher 
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9.	IQAC Coordinator/Director	Dr. Navita Nathani 



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INSTITUTE OF MANAGEMENT & RESEARCH, GWALIOR

AN AUTONOMOUS INSTITUTE ACCREDITED WITH UGC NAAC GRADE 'A' AND NBA (AICTE)

INTERNAL QUALITY (IQAC)

Action Taken Report dated June 28, 2023

Sno.	Item	Action Taken
1	Curriculum Upgradation <ul style="list-style-type: none">Teaching methods and teaching aidsCo-curricular ActivitiesTutorial Classes	<ol style="list-style-type: none">Preparation of subject wise Session plan and course filesInclusion of Business Simulation for students and scheduled training workshop for faculty.Silver Jubilee of PIMR, Gwalior Organized with the achievement of Golden book of record for WORLD RECORD "Largest Human Depiction of Telephone".Tutorial classes for weak students for all course were conducted.Aptitude classes were conducted for students.
2	Faculty Empowerment and Development	<ol style="list-style-type: none">Grant received during the year;AICTE sponsored ATAL FDP (In Blended Mode) 19.09.22 – 30.09.2022), AICTE sponsored 14th International Conference 11-12 February, 20232.1st Editorial Conclave organized on 28th January, 2023.IPR Workshop conducted.
3	Infrastructure Upgradation	<ol style="list-style-type: none">Construction of building.Installation of centralized Air conditioner facilities for whole campus
4	Academic and Administrative Audit (AAA)	Academic Audit augmented by Environment, Green, and Energy Audit

Dr. Nishant Joshi

Director & Chairman IQAC
Director

Prestige Institute of Management
& Research, Gwalior (M.P.)



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S.No		
1.	Chairperson	Dr. Nishant Joshi
2.	Senior Teachers	Dr. Tarika Singh, Teacher Dr. Garima Mathur, Teacher Dr. Prabal P Singh, Teacher Dr. Sneha Rajput, Teacher Mr. Nitin Paharia, Teacher Dr. Chanda Gulati, Teacher Dr. Brahmmanand Sharma, Teacher
3.	Administrative Officer	Mr Nitin Shrivastava
4	Industry Nominee	Shri Bhupendra Jain, Industrialist
5	Employers Nominee	Mr Avinash Mishra, GM, HR and Admin, Godrej Consumer Pvt Ltd.
6	Alumni Representative	Mr Sudeep Agrawal, Alumni, Asst Manager, Axis bank
7	Students Representative	Ms Pinaz Khan, Student, PIMG Mr. Samarth Pradhan, Student, PIMG
8	Representative from Management	Shri Dipin Jain
9	IQAC Coordinator/Director	Dr Navita Nathani


Director

Prestige Institute of Management
& Research, Gwalior (M.P.)

Composition of the IQAC

IQAC may be constituted in every institution under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders.

The composition of the IQAC may be as follows:

1. Chairperson: Head of the Institution
2. Teachers to represent all level (Three to eight)
3. One member from the Management
4. Few Senior administrative officers
5. One nominee each from local society, Students and Alumni
6. One nominee each from Employers /Industrialists/Stakeholders
7. One of the senior teachers as the coordinator/Director of the IQAC

The composition of the IQAC will depend on the size and complexity of the institution, accordingly the representation of teachers may vary. It helps the institutions in planning and monitoring. IQAC also gives stakeholders or beneficiaries a cross-sectional participation in the institution's quality enhancement activities. The guidelines given here are only indicative and will help the institutions for quality sustenance activities.

The membership of such nominated members shall be for a period of two years. The IQAC should meet at least once in every quarter. The quorum for the meeting shall be two-third of the total number of members. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.

It is necessary for the members of the IQAC to shoulder the responsibilities of generating and promoting awareness in the institution and to devote time for working out the procedural details. While selecting these members several precautions need to be taken. A few of them are listed below:

- It is advisable to choose persons from various backgrounds who have earned respect for integrity and excellence in their teaching and research. Moreover, they should be aware of the ground realities of the institutional environment. They should be known for their commitment to improving the quality of teaching and learning.

