



PRESTIGE

INSTITUTE OF MANAGEMENT & RESEARCH, GWALIOR

AN AUTONOMOUS INSTITUTE ACCREDITED WITH UGC NAAC GRADE 'A' AND NBA (AICTE)

August 10, 2021

Notice

All the faculty members are hereby informed that meeting of Internal Quality Assurance Cell (IQAC) is scheduled to be held on August 14, 2021 at 03:30 PM in Boardroom.

Meeting Agenda:

- Planning of consultancy and training and discussion on preparations of AICTE sponsored ATAL FDP and other grant received under the umbrella of AICTE/ICSSR and UGC
- Submission of session plans and adherence of academic calendar
- Invitation of business ideas and proposal to conduct training and supporting entrepreneurial eco system
- Discussion on theme and proposal of 13th International Conference 2022 submitted to AICTE portal.
- Planning of Invocation and Orientation Program for the new batches
- Discussion on proposal of Annual Fest for upcoming session.
- Discussion Library up gradation
- Discussion on various ranking proposal proposed by Ranking committee.

Dr. Nishant Joshi

Director & Chairman IQAC





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AN AUTONOMOUS INSTITUTE ACCREDITED WITH UGC NAAC GRADE 'A' AND NBA (AICTE)

IQAC Meeting Minutes dated August 14, 2021

- The meeting was chaired by Dr.Nishant Joshi Chairman IQAC and Director Prestige Institute of Management and Research, Gwalior.
- Dr NavitaNathani discussed about the preparationand submission of session plans by the teachers of department and adherence to academic calendar
- Conference convener proposed functional committees list and themes and sub themes of 13th International Conference 2022.
- Mr Abhay Dubey initiated the conversation of discussing about the invocation and orientation program for thenew intake batch of 2021-22.
- Dr.GarimaMathur updated about the preparations of the AICTE sponsored ATAL FDP onUnderstanding Human Behaviour in Organizations from 17th -21stAugust 2021 and Grant received for FDP.
- Dr.Tarika Singh discussed on preparation of Annual Fest SPANDAN 2021 and mode of event was decided as hybrid.
- Institute got the Business Incubation Centre status from MSME, Delhi was appreciated more emphasis was given on inviting proposal from budding entrepreneurs of novel ideas to strengthen entrepreneurial ecosystem
Ranking committee presented the proposal of various institutional ranking for different programs and committee decided to go for NIRF apart from others.
- Vote of thanks proposed by IAQC coordinator.



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Internal Quality & Assurance Committee (IQAC)

Year 2021-2022

Following members have attended the meeting of IQAC dated August 14, 2021.

S.No		
1.	Chairperson	Dr. Nishant Joshi
2.	Senior teachers	Dr. Tarika Singh, Teacher Dr. Garima Mathur, Teacher Prof Nitin Paharia, Teacher Dr Prabal P Singh, Teacher Dr Sneha Rajput, Teacher Dr Chanda Gulati, Teacher Prof. Abhay Dubey, Teacher Dr Brahmmanand Sharma, Teacher
3.	Administrative officer	Mr Nitin Shrivastava
4.	Industry Nominee	Shri Bhupendra Jain, Industrialist
5.	Employers nominee	Mr. Lokendra Singh Chauhan, Plant Head, Britannia Mr Avinash Mishra, GM, HR and Admin, Godrej Consumer Pvt Ltd.
6.	Alumni representative	Mr Sudeep Agrawal, Alumni, Asst Manager, Axis bank
7.	Students representative	Ms Avantika Sengar, Student, PIMG Mr. Rishabh Meena, Student, PIMG
8.	Representative from management	Shri Dipin Jain
9.	IQAC Coordinator/Director	Dr Navita Nathani



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November 11, 2021

Notice

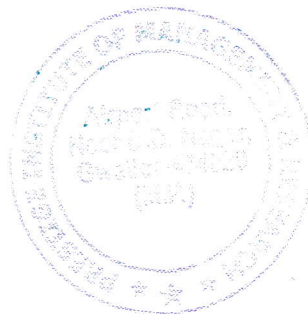
All the faculty members are hereby informed that meeting of Internal Quality Assurance Cell (IQAC) is scheduled to be held on November 15, 2021 at 11:00 am in Boardroom.

Meeting Agenda:

- Re-structuring research policy
- Discussion on Preparation of AICTE sponsored ATAL FDP on Design Thinking Dec 2021.
- Discussion on strengthening foreign collaboration with international university
- Discussion on proposal of 1st Doctoral Colloquium in Dec 2021.
- Debrief on Preparation of 13th International Conference 2022.
- Introduction of LLM program.
- Infrastructure rehauling and new infra structure development
- Status of AQAR preparation.
- Discussion on Academic Audit and feedback.
- Discussion on proposal of Environment, Green and Energy Audit.
- Discussion on the status of last meeting minutes

Dr. Nishant Joshi

Director & Chairman IQAC





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INSTITUTE OF MANAGEMENT & RESEARCH, GWALIOR

AN AUTONOMOUS INSTITUTE ACCREDITED WITH UGC NAAC GRADE 'A' AND NBA (AICTE)

IQAC Meeting Minutes dated November 15, 2021

- The meeting was presided by Dr. Nishant Joshi Chairman IQAC and Director Prestige Institute of Management and Research, Gwalior.
- Keeping in view growing research, restructuring of the old research policy was initiated.
- Discussion on updating the course curriculum across all courses as the per industry needs.
- Dr NavitaNathani discussed about preparations of the ATAL FDP to be held from 7th to 11th December 2021.
- Proposal on 1st Doctoral Colloquium was proposed and date was finalized.
- IQAC appreciated the preparation of 13th International Conference in collaboration with AIBPM.
- Dr Tarika Singh discussed about strengthening relations with international universities by way of faculty exchange programs and research collaborations further she emphasized on increasing the number of publication in Scopus indexed and UGC care listed journals which was supported by all the committee members.
- Dr Prabal Pratap Singh updated IQAC about introduction of LLM program in institute from current academic session.
- Mr Nitin Paharia updated on status of installation of interactive boards under infra structure rehauling in the institute and also inform about proposal for purchasing laptop for newly joined teachers
- Dr NavitaNathani discussed and share the status of AQAR for last academic session.
- IQAC discussed on conduction of Academic audit, feedback, Environment, Green and Energy audit for the institute.

STATUS OF LAST MEETING MINUTES

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| <ul style="list-style-type: none">• Planning of consultancy and training and discussion on preparations of AICTE sponsored ATAL FDP and other grant received under the umbrella of AITCE/ICSSR and UGC- Planning of consultancy is under process while two ATAL FDP, were organized |
| <ul style="list-style-type: none">• Submission of session plans and adherence of academic calendar- Plans submitted by all the teachers |
| <ul style="list-style-type: none">• Invitation of business ideas and proposal to conduct training and supporting entrepreneurial eco system- Planning of event by Incubation centre for the budding entrepreneurs |
| <ul style="list-style-type: none">• Discussion on theme and proposal of 13th International Conference 2022 submitted to AICTE portal- Promotion is going on and the list of experts for the conference was finalized |
| <ul style="list-style-type: none">• Planning of Invocation and Orientation Program for the new batches- Successfully coordinated by Invocation coordinator |
| <ul style="list-style-type: none">• Discussion on proposal of Annual Fest for upcoming session- Successfully organized SPANDAN IT AND MANAGEMENT FEST |
| <ul style="list-style-type: none">• Discussion Library up gradation – Introduction of new library |
| <ul style="list-style-type: none">• Discussion on various ranking proposal proposed by Ranking committee-Process is underway (Improving the rank in NIRF and other ranking (agencies) |
- Vote of thanks proposed by IAQC coordinator.



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Internal Quality & Assurance Committee (IQAC)

Year 2021-2022

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S.No		
1.	Chairperson	Dr. Nishant Joshi
2.	Senior teachers	Dr. Tarika Singh, Teacher Dr. Garima Mathur, Teacher Dr. Prabal P Singh, Teacher Dr. Sneha Rajput, Teacher Prof Nitin Paharia, Teacher Dr. Chanda Gulati, Teacher Dr. Brahmmanand Sharma, Teacher
3.	Administrative officer	Mr Nitin Shrivastava
4.	Industry Nominee	Shri Bhupendra Jain, Industrialist
5.	Employers nominee	Mr. Lokendra Singh Chauhan, Plant Head, Britannia Mr Avinash Mishra, GM, HR and Admin, Godrej Consumer Pvt Ltd.
6.	Alumni representative	Mr Sudeep Agrawal, Alumni, Asst. Manager, Axis bank
7.	Students representative	Ms Avantika Sengar, Student, PIMG Mr. Rishabh Meena, Student, PIMG
8.	Representative from management	Shri Dipin Jain
9.	IQAC Coordinator/Director	Dr Navita Nathani



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March 19, 2022

Notice

All the faculty members are hereby informed that meeting of Internal Quality Assurance Cell (IQAC) is scheduled to be held on March 25, 2021 at 03:30 pm in Boardroom.

Meeting Agenda:

- Discussion on preparation of Admission Cycle 2022-23 and entrance test like CUET and CMAT.
- Discussion on preparation of First 17 days refresher program May 2022.
- Inclusion of CO-PO Matrix in syllabus being distributed for the students.
- Review of TLP (Teaching, Learning Practices) evaluation process.
- Academic Audit by all department's head and functional heads.
- Discussion on proposal for sponsored projects/ research projects to be submitted on agencies like ICSSR, AICTE and UGC.
- Discussion on the status of last meeting minutes

Dr. Nishant Joshi

Director & Chairman IQAC





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IQAC Meeting Minutes dated March 25, 2022

- The meeting was chaired by Dr.Nishant Joshi Chairman IQAC and Director Prestige Institute of Management and Research, Gwalior.
- Mr Nitin Pahariadiscussed about the preparationfor admission cycle, process for all programs.
- Inclusion of CO-PO Matrix in syllabus being distributed for the students was appreciated.
- Dr NischayUpamanyu updated about preparation status of 1st 17 Days Refresher program, May 2022.
- Timely submission of Academic Audit by all department's head and functional heads suggested by IQAC, also discussed on how to obtained green and energy audit
- Dr Tarika Singh discussed on proposal for sponsored projects/ research projects to be submitted on agencies like ICSSR, AICTE and UGC

Status of last meeting minutes

Re-structuring Research Policy: Revision in the Research Policy was done. Code of ethics was introduced and published on website.
Discussion on Preparation on AICTE sponsored ATAL FDP on Design Thinking Dec 2021.: Conducted
Discussion on strengthening Foreign Collaboration with International University: MOU's signed with Sriram life insurance , Indian BlockchainAllaince, MOLISE University , Italy
Discussion on proposal of 1 st Doctoral Colloquium in Dec 2021.: Conducted
Debrief on Preparation of 13 th International Conference 2022: Conducted
Introduction of LLM program.: Introduced and commencement of classes
Infrastructure rehauling and new infra-structure development: Modernization of Classrooms and is under process
Status of AQAR preparation: Finalized and will be submitted by April second week.
Discussion on Academic Audit and Feedback: Student, stakeholder's feedback collected as routine activity and internal academic audit is under process.
Discussion on proposal of Environment, Green and Energy Audit: under process

- Vote of thanks proposed by IAQC coordinator.



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9.	IQAC Coordinator/Director	Dr Navita Nathani

Composition of the IQAC

IQAC may be constituted in every institution under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders.

The composition of the IQAC may be as follows:

1. Chairperson: Head of the Institution
2. Teachers to represent all level (Three to eight)
3. One member from the Management
4. Few Senior administrative officers
5. One nominee each from local society, Students and Alumni
6. One nominee each from Employers /Industrialists/Stakeholders
7. One of the senior teachers as the coordinator/Director of the IQAC

The composition of the IQAC will depend on the size and complexity of the institution, accordingly the representation of teachers may vary. It helps the institutions in planning and monitoring. IQAC also gives stakeholders or beneficiaries a cross-sectional participation in the institution's quality enhancement activities. The guidelines given here are only indicative and will help the institutions for quality sustenance activities.

The membership of such nominated members shall be for a period of two years. The IQAC should meet at least once in every quarter. The quorum for the meeting shall be two-third of the total number of members. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.

It is necessary for the members of the IQAC to shoulder the responsibilities of generating and promoting awareness in the institution and to devote time for working out the procedural details. While selecting these members several precautions need to be taken. A few of them are listed below:

- It is advisable to choose persons from various backgrounds who have earned respect for integrity and excellence in their teaching and research. Moreover, they should be aware of the ground realities of the institutional environment. They should be known for their commitment to improving the quality of teaching and learning.



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